

VIRGINIA BOARD OF NURSING

Final Agenda

Department of Health Professions, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233

Tuesday, May 15, 2018

9:00 A.M. - Business Meeting of the Board of Nursing – Quorum of the Board - Conference Center Suite 201 – Board room 2

Call to Order: Louise Hershkowitz, CRNA, MSHA; President

Establishment of a Quorum.

Announcements:

- Ann Tucker Gleason, PhD, from Zion Crossroads, VA was appointed to the Board to serve an unexpired term beginning April 9, 2018, and ending June 30, 2020, to succeed Ms. Clark
- Beoncia Johnson accepted the Compliance Specialist position and started on April 25, 2018. Ms. Johnson has served as a Licensing Specialist for the Board's Medication Aide Registry
- Gary Justus started on April 30, 2018 in the P-14 RN Endorsement Licensing Specialist position
- Dustin S. Ross, DNP, MBA, RN, NE-BC, has resigned as a Board Member as of April 30, 2018.
- State Service Award Recipients on May 23, 2018– Nursing Staff:
 - ❖ 5 years → **Na'im Campell**, CBC Unit Supervisor
 - ❖ 10 years → **Pamela Haskin-Robinson**, Discipline Staff
 - ❖ 15 years → **Marie Molnar**, Licensing Supervisor
 - ❖ 25 years → **Paula Saxby**, RN, PhD, Deputy Executive Director and **Tonya James**, Compliance Case Manager

Upcoming Meetings:

- NCSBN Executive Officer Summit is scheduled for June 19-20, 2018 in Kohler, WI – Ms. Douglas will attend
- ENLC Annual Meeting is scheduled for August 14, 2018 in Minneapolis, MI – Ms. Douglas, as Commissioner, will attend
- NCSBN Annual Meeting is scheduled for August 15-17, 2018 in Minneapolis, MI - TBA

Dialogue with DHP Director – Dr. Brown

Review of the Agenda: (Except where times are stated, items not completed on May 15, 2018 will be completed on May 16, 2018.)

1. Additions, Modifications
2. Adoption of a Consent Agenda

Disposition of Minutes:

- | | |
|------------------|---|
| C March 26, 2018 | Board of Nursing Officer Meeting – Ms. Hershkowitz** |
| C March 26, 2018 | Panel – Ms. Phelps* |
| C March 27, 2018 | Quorum – Ms. Hershkowitz* |
| C March 28, 2018 | Possible Summary Suspension - Quorum – Ms. Hershkowitz* |
| C March 28, 2018 | Panel – Ms. Phelps* |
| C March 28, 2018 | Panel – Ms. Hershkowitz * |
| C March 29, 2018 | Panel – Ms. Hershkowitz* |

Reports:

- C Agency Subordinate Tracking Log**
- C Finance Report*
- C Board of Nursing Monthly Tracking Log*
- C Health Practitioners Monitoring Program Quarterly Report*
 - Executive Director Report – Ms. Douglas**
 - ❖ VNA Spring Conference Report
 - ❖ ENLC Executive Committee Spring Meeting Report
 - CORE Committee March 27, 2018 Meeting minutes – Ms. Minton/Ms. Krohn*
 - Nurse Aide Curriculum Committee March 27, 2018 Meeting minutes –Dr. Hahn/Dr. Saxby
 - The Committee of the Joint Boards of Nursing and Medicine April 11, 2018 Business Meeting and Formal Hearing minutes – Ms. Hershkowitz*

Other Matters:

- Board Counsel Update – Charis Mitchell (oral report)
- Proposed 2019 Board of Nursing Meeting Dates – FYI*
- CBC Unit Update – Ms. Willinger
- Election of Second Vice President to fill vacancy – Ms. Hershkowitz
Memorandum from Ms. Hershkowitz*

Education:

- Education Informal Conference Committee May 2, 2018 Minutes and Recommendations – Dr. Saxby
- Education Staff Report – Ms. Ridout (oral report)

10:00 A.M. - Public Comment**Legislation/Regulations:**

- Status of Regulatory Actions – Ms. Yeatts**
- Review of Comments received for Period Review of Four Regulations
- Revision of 18VAC90-19-110.F.3 (Licensure by Examination)**
- Review of 18VAC90-19-210 regarding Clinical Nurse Specialist (CNS) registration**
- Discussion regarding possible 2019 General Assembly Proposals**

Consent Orders: (Closed Session)

- Michelle Dee Hogge, LPN*
- Andrea Joelle Thomas, RN*
- Rebekah M. Hodges, LPN*
- Stephanie Jo Proctor, RN**
- Myra Jo Easter, RN**
- Janet Maka, CNA**

12:00 P.M. – Lunch**1:00 P.M. – Board Member Training**

- Enforcement Overview and Review of Investigative Process – Michelle Schmitz, Enforcement Director

ADJOURNMENT

Committees' Meetings

2:30 PM – 4:30 PM

Education Committee and Simulation Regulation Committee Meeting

Board Members – Dr. Hahn*, Ms. Hereford, Ms. Minton and Mr. Monson

Board Staff – Ms. Krohn, Dr. Saxby, and Ms. Ridout

(* mailed 4/25) (mailed 5/2)**

Our mission is to assure safe and competent practice of nursing to protect the health, safety and welfare of the citizens of the Commonwealth.

Virginia Board of Nursing

Officer Meeting

March 26, 2018 Minutes

Time and Place: The meeting of the Board of Nursing Officer meeting was convened at 8:10 A.M. on March 26, 2018 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201 – Board Room 2, Henrico, Virginia.

Board Members Present: Louise Hershkowitz, CRNA, MSHA, President, Chairperson
Jennifer Phelps, LPN, QMHPA, First Vice President
Dustin S. Ross, DNP, MBA, RN, NE-BC, Second Vice President

Staff Members Present: Jay P. Douglas, RN, MSM, CSAC, FRE

1. Ms. Hershkowitz reviewed her observations about the BON and her goals for the upcoming year:
 - a. Need to strengthen/develop individual BON members to increase confidence and competence in Board member roles. Additionally strengthen the BON as a unit
 - b. Continuous change in BON members
 - c. Continuous updating of document/ procedures - members not necessarily up to date
 - d. Staff changes and their ramifications for the BON
2. Planned activities
 - a. BON member training at each BON meeting
March 2018
 - ❖ Introduction as to purpose of BON Member Training
 - ❖ Discussion of goals for the year
 - ❖ Review of Code of Conduct
 - ❖ BON Committees - charges and participation
 - ❖ Presentation by C. Mitchell - BON responsibilities and procedures
 - ❖ Suggestions for other BON Member Training for 2018 - Ms Phelps
 - b. Publication of BON Committees/Roles/ Lists
 - ❖ Strengthening of Education Committee (standing committee)
 - ❖ Involvement of all BON members on committees - distribution of the work
 - ❖ Requested list and/or copies of updated documents for ALL BON members

3. Ms. Hershkowitz sought observations/ goals from both Vice-Presidents. The following suggestions were made:
 - ❖ Increase time for dialogue among Board members
 - ❖ Focus on onboarding of new members and refresh mentoring
 - ❖ Develop IFC Chair job role and responsibilities document
 - ❖ Set aside time during meetings and between hearings for Board members to respond to calls and emails.
 - ❖ Ensure equal time for Board members during discussions or closed sessions.
 - ❖ Explore use of laptops
 - ❖ Increase use of electronic documents
4. Planning Leadership Development
 - ❖ Regular Officer meetings
 - ❖ Discussion of interactions with Staff
 - ❖ NCSBN meetings and resources
 - ❖ Other Virginia BON-focused activities
5. Use of evaluation tools for Board meetings

Policy Issues - Should we look at changing the status of the third LPN seat in light of difficulty obtaining and retaining LPN Board members? Ms Phelps and Dr Ross agreed this should come to the full Board as a recommendation.

The meeting was adjourned at 9:40 A.M.

**VIRGINIA BOARD OF NURSING
FORMAL HEARINGS
March 26, 2018**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 10:00 A.M. on March 26, 2018 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

BOARD MEMBERS PRESENT:

Jennifer Phelps, LPN, QMHPA; First Vice President
Dustin S. Ross, DNP, MBA, RN, NE-BC; Second Vice President
Laura F. Cei, BS, LPN, CCRP
Margaret J. Friedenberg, Citizen Member
Joyce A. Hahn, PhD, RN, NEA-BC, FNAP
Ethlyn McQueen-Gibson, DNP, MSN, RN, BC
Mark Monson, Citizen Member

STAFF PRESENT:

Brenda Krohn, RN, MS; Deputy Executive Director
Jane Elliott, RN, PhD; Discipline Staff
Darlene Graham, Senior Discipline Specialist
Sylvia Tamayo-Suijk, Discipline Team Coordinator

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel
Senior Nursing students from George Washington University
PN students from Bedford County School of Practical Nursing
PN students from Paul D. Camp Community College
Senior Nursing students from Hampton University

ESTABLISHMENT OF A PANEL:

With seven members of the Board present, a panel was established

FORMAL HEARINGS:

David Hixon, RN Reinstatement 0001-233230
Mr. Hixon did not appear.

Steve Bulger, Adjudication Specialist represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Denise Holt, court reporter with Crane-Snead & Associates, recorded the proceedings.

Joyce S. Johnson, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING:

Ms. Cei moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 10:17 A.M., for the purpose of deliberation to reach a decision in the matter of Mr. Hixon. Additionally, Ms. Cei moved that Ms. Krohn, Dr. Elliott, Ms. Graham, Ms. Tamayo-Suijk, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 10:32 A.M.

Ms. Cei moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Dr. McQueen-Gibson moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Bulger and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Dr. Hahn moved the Board of Nursing reinstate the license of David Hixon to practice professional nursing in the Commonwealth of Virginia and place his license on probation concurrent with California probationary terms. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS: **Nancyrose Pattie Johnson Clark, CNA** **1401-039776**
Ms. Clark appeared.

Cynthia Gaines, Adjudication Specialist represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Denise Holt, court reporter with Crane-Snead & Associates, recorded the proceedings.

Patricia Dewey, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING: Ms. Cei moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 12:05 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Clark. Additionally, Ms. Cei moved that Ms. Krohn, Dr. Elliott, Ms. Graham, Ms. Tamayo-Suijk, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 12:30 P.M.

Ms. Cei moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Dr. Hahn moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Gaines, and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Dr. Ross moved that the Board of Nursing deny the application for reinstatement of Nancyrose Pattie Johnson Clark's certification to practice as a nurse aide in the Commonwealth of Virginia and continue her certification on indefinite suspension for a period of not less than one year. The motion was seconded and passed unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

RECESS:

The Board recessed at 12:40 P.M.

RECONVENTION:

The Board reconvened at 1:30 P.M.

FORMAL HEARINGS:

Ashley Rose O'Sullivan, RN Reinstatement 0001-251696

Ms. O'Sullivan appeared and accompanied by her mother, Amy Delaso.

Holly Woodcock, Adjudication Specialist represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Denise Holt, court reporter with Crane-Snead & Associates, recorded the proceedings.

Cheryl Hodgson, Senior Investigator, Department of Health Professions, Cathleen Cowden, Regional Director of Pharmacy at NOVANT Health UVA, and Tiffany Fisher, Nurse Manager at NOVANT Health UVA, were present and testified.

CLOSED MEETING:

Ms. Cei moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 2:44 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. O'Sullivan. Additionally, Ms. Cei moved that Ms. Krohn, Dr. Elliott, Ms. Graham, Ms. Tamayo-Suijk, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 3:10 P.M.

Ms. Cei moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Friedenberg moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Woodcock, and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Dr. Hahn moved that the Board of Nursing continue the license of Ashley Rose O'Sullivan to practice professional nursing in the Commonwealth of Virginia on indefinite suspension with suspension stayed contingent upon proof of entry into a Contract with the Virginia Health Practitioners' Monitoring Program (HPMP) and compliance with all terms and conditions of HPMP for the period specified by HPMP. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

PN students from Paul D. Camp Community College left the meeting at 3:15 P.M.

FORMAL HEARINGS:

Felicia F. Franklin, CNA **1401-151563**
Ms. Franklin did not appear.

Tammie Jones, Adjudication Specialist represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Denise Holt, court reporter with Crane-Snead & Associates, recorded the proceedings.

C. Sudley Haas, Administrator at Coliseum Convalescent and Rehab Center, was present and testified.

CLOSED MEETING:

Ms. Cei moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 3:37 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Franklin. Additionally, Ms. Cei moved that Ms. Krohn, Ms. Graham, Ms. Tamayo-Suijk, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 3:51 P.M.

Ms. Cei moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Friedenberg moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Jones, and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Mr. Monson moved that the Board of Nursing revoke the certificate of Felicia F. Franklin to practice nurse aide in the Commonwealth of Virginia and enter a Finding of Misappropriate of patient property against her in the Virginia Nurse Aide Registry. The motion was seconded and passed with six vote in favor. Dr. McQueen-Gibson opposed the motion.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

ADJOURNMENT:

The Board adjourned at 3:53 P.M.

Brenda Krohn, RN, MS
Deputy Executive Director

**VIRGINIA BOARD OF NURSING
MINUTES
March 27, 2018**

TIME AND PLACE: The meeting of the Board of Nursing was called to order at 9:00 A.M. on March 27, 2018, in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

PRESIDING: Louise Hershkowitz, CRNA, MSHA; President

BOARD MEMBERS PRESENT:

Jennifer Phelps, LPN, QMHPA; First Vice President
Dustin Ross, DNP, MBA, RN, NE-BC; Second Vice President
Laura Freeman Cei BS, LPN, CCRP
Margaret J. Friedenberg, Citizen Member
Marie Gerardo, MS, RN, ANP-BC
Joyce A. Hahn, PhD, RN, NEA-BC, FNAP
Michelle D. Hereford, MSHA, RN, FACHE
Ethlyn McQueen-Gibson, DNP, MSN, RN, BC
Trula Minton, MS, RN
Mark D. Monson, Citizen Member
Grace Thapa, BSN, RN

BOARD MEMBERS ABSENT:

Alice Clark, Citizen Member
Regina Gilliam, LPN

STAFF PRESENT:

Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Brenda Krohn, RN, MS; Deputy Executive Director
Robin L. Hills, DNP, RN, WHNP; Deputy Executive Director for Advanced Practice
Lisa Speller-Davis, BSN, RN; Policy Assistant
Stephanie Willinger; Deputy Executive Director for Licensing
Paula B. Saxby, RN, PhD; Deputy Executive Director
Charlette Ridout, RN, MS, CNE; Senior Nursing Education Consultant
Ann Tiller, Compliance Manager
Huong Vu, Executive Assistant
Sylvia Tamayo-Suijk, Discipline Team Coordinator

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel
David E. Brown, DC, Department of Health Professions Director
Barbara Allison-Bryan, MD, Department of Health Professions Chief Deputy
Elaine Yeatts, Senior Policy Analyst, Department of Health Professions

IN THE AUDIENCE:

Richard Grossman, Virginia Council of Nurse Practitioners (VCNP)
Ryan LaMira, Virginia Hospital and Healthcare Association (VHHA)
Robert Borge, Virginia Department of Planning and Budget (DPB)
Katherine Kretsch, student from Bon Secours Memorial College of Nursing
Daniel Scruggs, student from Bon Secours Memorial College of Nursing

ESTABLISHMENT OF A QUORUM:

Ms. Hershkowitz asked Board Members and Staff to introduce themselves. With 12 members present, a quorum was established.

ANNOUNCEMENTS: Ms. Hershkowitz noted the announcements on the agenda.

UPCOMING MEETINGS: Ms. Hershkowitz noted the upcoming meetings on the agenda.

**DIAGLOGUE WITH DHP
DIRECTOR:**

Dr. Brown reported the following information:

- Governor Northam's Administration Updates:
 - Secretary of Health and Human Resources – Daniel Carey, MD
 - Two Deputy Secretaries who are Policy Advisors – Gena Boyle and Marvin Figaroa
 - Commissioner of Department of Social Services (DSS) – Duke Storen
 - Commissioner of Department of Health (VDH) – Merissa Levine, MD, MPA, FAAFP
 - Director of Department of Medical Assistance Services (DMAS) – Jennifer Lee, MD
 - Director of Department of Aging and Rehabilitative Services (DARS) – Kathryn Hayfield
 - Dr. David Brown was reappointed as DHP Director
- DHP Chief Operation Officer (COO), new position, is Lisa Hahn to oversee DHP day-to-day operation. This position will lend continuity to DHP if and when the Director and Chief Deputy may be replaced every four years with the new Governor.
- Barbara Allison-Bryan, MD, was appointed by Governor Northam as DHP Chief Deputy and noting she was a former Board of Medicine President.
- IT, Front Desk, and Business Administration staff have moved to the first floor successfully.
- Reconfiguration is in the works on the third floor and Nursing will gain additional cubicles.
- General Assembly – two DHP Bills were passed that significantly affect DHP:
 - ❖ The Nurse Practitioner bill is at the Governor's office waiting for signature.
 - ❖ Medical use of marijuana bill (Cannabidiol (CBD) Oil or THC-A oil) has expanded significantly from original bill. There will be a maximum of five pharmaceutical processor licenses issued in Virginia. The bill also requires the Board of Pharmacy to promulgate regulations.

ePrescribing Workgroup – 2017 legislation requires all opioid prescribing be done electronically by 2020. The Workgroup continues to discuss implementation.

Dr. Allison-Bryan said that she is glad to be at DHP and noted that she is a pediatrician.

Ms. Phelps commented that people are paranoid about taking free naloxone. Dr. Brown replied that he will convey the comment back to the Workgroup.

Ms. Douglas noted that Dr. Allison-Bryan came to the formal hearings on Monday, 3/26, to observe. Dr. Allison-Bryan added that she was very impressed with the process and seeing the students in the audience was great.

Ms. Hershkowitz thanked Dr. Brown and Dr. Allison-Bryan.

Ms. Hershkowitz acknowledged Dr. Hahn for her two recent publications to include Nursing Economics, Nursing Forum and the Journal of Nursing Management.

ORDERING OF AGENDA: Ms. Hershkowitz asked staff to provide additions and/or modifications to the Agenda.

Ms. Douglas indicated the following items have been added and/or modified to the agenda for Board consideration:

- On Wednesday, March 28, the Board will convene at 8:30 a.m. to consider the possible summary regarding a registered nurse
- The Panel of the Board who heard the case regarding Global Health College Associate Degree RN Education Program at the formal hearing on March 13, 2018, will convene after the Business meeting today to consider the request for modification of the Order entered March 20, 2018.
- Board staff anticipate Ms. Sharp's signed Consent Order in lieu of formal hearing scheduled for Thursday, March 29 for consideration by the Board on Wednesday, March 28.

Ms. Krohn added the following:

- On Wednesday, March 29, Ms. Hereford is removed from the list of Panel B.

CONSENT AGENDA: The Board did not remove any items from the consent agenda.

Dr. Hahn moved to accept the consent agenda as presented. The motion was seconded and carried unanimously.

Minutes:

January 29, 2018	Panel – Dr. Hahn
January 30, 2018	Quorum – Dr. Hahn
January 31, 2018	Panel – Dr. Hahn
January 31, 2018	Panel – Ms. Hershkowitz
February 1, 2018	Panel – Ms. Hershkowitz
February 7, 2018	The Committee of the Joint Boards of Nursing and Medicine Informal Conference minutes – Ms. Hershkowitz
March 13, 2018	Panel – Ms. Hershkowitz

Reports:

Agency Subordinate Tracking Log
Finance Report
Board of Nursing Monthly Tracking Log

REPORTS:

Executive Director Report:

Ms. Douglas highlighted items on her written report and noting the following:

- Ms. Douglas serves on the NCSBN Board Structure Performance Metric Task Force. The Task Force is reviewing the Committee to Ongoing Regulatory Excellence (CORE) report so that NCSBN can improve the survey tool to more accurately and correctly collect information for the report from Boards with different structures
- Ms. Douglas serves on the Virginia Nurses Foundation (VNF), Nurse Leadership Academy (NLA) Steering Committee, whose charge is to develop a leadership program for aspiring nurse managers
- Ms. Willinger is current providing expertize on criminal background checks for Board of Pharmacy (BOP) and Maryland Board of Nursing. Ms. Douglas added that eventually, the BON CBC Unit will move to a DHP wide focus as other professions and Boards begin requiring criminal background checks
- Additional questions are being added to licensure applications for all professions and all application types that better reflect American with Disabilities Act requirements. RN and LPN application changes went into effect on January 19, 2018.
- Ms. Tamayo-Suijk has returned to the Board of Nursing as the Nursing Discipline Team Coordinator
- Implementation work related to ENLC is an ongoing process
- The DHP Paperless Workgroup, where Ms. Douglas is serving, is still in progress.
- Ms. Speller-Davis attended many meetings from other Boards to monitor meeting agendas for opportunities for collaboration purpose and action items that affect nursing.

- 29 states have joined the new version of the Nurse Licensure Compact (ENLC) which went into effect on January 19, 2018. GA, FL, OK, and WY are new to the Compact. There are 8 states with pending legislation to join the Compact. Ms. Douglas thanked Board Members for taking training that was provided by NCSBN. Ms. Douglas noted that second round of rules will be voted on at the end of April 2018 and Ms. Douglas will attend the meeting.

Dr. Hahn thanked Dr. Saxby for representing the Board at GWU Simulation Conference on March 8 and 9, 2018.

CORE Committee January 30, 2018 Meeting Minutes:

Ms. Minton provided an overview of what CORE is and reviewed the minutes as provided in the Agenda package. Ms. Minton thanked Ms. Ridout for her participation at the last meeting and noted that Ms. Ridout's expertise is greatly appreciated. Ms. Minton added that Ms. Ridout will continue to participate on the Committee's meetings.

Ms. Minton commented that the Recommendations for the CORE Discipline will be available at the Board May meeting.

Nurse Aide Curriculum Committee January 30, 2018 Meeting Minutes:

Dr. Hahn noted that the Committee's work is slow ongoing but excellent and she is pleased with what the Committee has accomplished so far.

Ms. Douglas added that the Committee was convened at the request of a legislator asking the BON to look at curricula for nurse aide instead of moving forward with legislation.

The Committee of the Joint Boards of Nursing and Medicine February 27, 2018 Business Meeting Minutes:

Ms. Hershkowitz highlighted the minutes as presented in the agenda noting that the Committee reviewed the 2017 Virginia's Licensed Nurse Practitioner Workforce report and further requested the breakout of the most recent data, similarities and differences, into the three categories of LNPs (CRNAs, CNMs, and NPs) to be presented at the Committee's April 11, 2018 meeting.

Ms. Hershkowitz stated that the Committee will convene special regulatory meeting on May 17, 2018 to consider recommendations for regulations related to Nurse Practitioner bill (HB793).

Board of Health Professions (BHP) February 27, 2018 Meeting Minutes:

Ms. Minton highlighted the items in the minutes as presented.

2018 NCSBN Midyear Meeting on March 5-7, 2018:

Ms. Hershkowitz commented that it was helpful to attend the National

meetings. Dr. McQueen-Gibson and Dr. Hills have nothing additional to add to their written report.

Ms. Douglas commented that written report presentation from David Benton, NCSBN CEO, received standing ovation.

**Informal Conference (IFC)/Special Conference Committee (SCC)
Schedules for August, October, and December 2018:**

Ms. Hershkowitz noted that the handout of listing of SCCs as of April 2018. She asked Board Members to consult with their SCC partners regarding available dates, complete the sheet and return it to Ms. Krohn.

Ms. Douglas added that as it is stands Ms. Gerardo is the only one on the SCC-D, a volunteer is needed to fill the missing member since Ms. Clark has resigned.

RECESS: The Board recessed at 10:00 AM

RECONVENTION: The Board reconvened at 10:10 AM

PUBLIC COMMENT: There was no comment received.

OTHER MATTERS: **Board Counsel Update:**
Ms. Mitchell said she has nothing to report.

Time to Disposition Board Stage Report, Q2 2018:
This was provided for information only.

Selection of and Education Committee:

Ms. Hershkowitz reviewed her goal to expand the role of Education Committee with Dr. Hahn as the Chair for the Committee. She asked Board Members to be on the Committee. Ms. Hereford, Ms. Minton, Mr. Monson, and Dr. Ross volunteered.

Ms. Hershkowitz added that the Board Members who have volunteered to be on the Simulation Committee are Dr. Hahn, Chair, Dr. McQueen-Gibson, and Mr. Monson.

Ms. Douglas noted that Ms. Krohn is the only lead staff for the LMT Advisory Board since Ms. Austin has accepted the position at the Board of Social Work.

LEGISLATION/
REGULATION:

Status of Regulatory Action:

Ms. Yeatts reviewed the chart of regulatory actions as provided on the Agenda.

Report on 2018 General Assembly:

Ms. Yeatts reviewed the 2018 General Assembly provided in the Agenda package noting that most bills were passed and HB793 (Nurse Practitioners; Transition to autonomous practice) is not signed by the Governor yet. She added that there may be amendments to this bill prior to the veto session on April 10, 2018.

Proposed Regulations for Performance of and for Supervision and Direction of Laser Hair Removal:

Ms. Yeatts stated that the proposed regulations for nurse practitioners are recommended by the Committee of the Joint Boards of Nursing and Medicine and were adopted by the Board of Medicine on February 15, 2018. She added that two comments were received but they were not relevant.

Ms. Monson moved to adopt the proposed regulations for the proper training and direction and supervision of laser hair removal as recommended. The motion was seconded and passed.

Adoption of a Notice of Periodic Review for the following Regulations:

- ❖ Regulations Governing Delegation to an Agency Subordinate
- ❖ Regulations Governing Certified Nurse Aides
- ❖ Regulations for Nurse Aide Education Program
- ❖ Regulations Governing the Registration of Medication Aides

Ms. Yeatts said the Executive Order requires a periodic review of regulations at least once every four years and the four sets of Board of Nursing regulations listed are due for review.

Dr. Hahn moved to adopt a Notice of Periodic Review for the four sets of Board of Nursing regulations as listed. The motion was seconded and carried unanimously.

Ms. Douglas added that throughout this process, Board Members will have the opportunity to learn a lot about these regulations.

RECESS: The Board recessed at 11:10 AM

RECONVENTION: The Board reconvened at 11:25 AM

Dr. Brown, Dr. Allison-Bryan, and Ms. Yeatts left at 11:45 A.M.

EDUCATION: **NNAAP 2018 Blood Pressure Skill Administration:**

Dr. Saxby stated that at the January 30, 2018 meeting, the Board asked the PearsonVUE and NCSBN consider changing the cut score of the electronic blood pressure (BP) skill (new) to be consistent with the current cut score of the manual BP skill. She noted that information about options for BP skill are

presented for Board consideration. She added that the Board is asked to select which method the Board would prefer for testing the BP skill for the NNAAP noting that both methods will be taught in the nurse aide education program.

Dr. Saxby commented that training of the new BP skill will be provided in Hampton on April 23, at DHP on April 25, and in Roanoke on April 27, 2018.

Mr. Monson motioned to select the manual method for testing the BP skill for the NNAAP as recommended by Board staff. The motion was seconded and carried unanimously.

Pass Rate Report:

Ms. Ridout reviewed the handout pass rates noting the two programs were closed due to low passed rates and without those programs' rates, Virginia would be at about 86% compared to the National rates.

Education Informal Conference Committee March 14, 2018 Minutes and Recommendation:

Dr. Hahn reviewed the minutes provided in the Agenda package. Dr. Hahn moved to accept the minutes and recommendations as presented. The motion was seconded and carried unanimously.

CONSIDERATION OF CONSENT ORDERS:

Brittany Taylor Anderson, RN 0001-254301

Ms. Minton moved to accept the consent order to indefinitely suspend the license of Brittany Taylor Anderson to practice professional nursing in the Commonwealth of Virginia. The Order applies to Ms. Anderson's practice in Virginia, whether by Virginia licensure or by privilege arising from multistate licensure in another Compact State. The said suspension is stayed upon proof of Ms. Anderson's entry into a Contract with the Virginia Health Practitioners' Monitoring Program (HPMP) and comply with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

Elma Mae Harman, LPN 0002-051716

Ms. Minton moved to accept the consent order to accept the volunteer surrender for indefinite suspension of Elma Mae Harman's license to practice practical nursing in the Commonwealth of Virginia. This suspension applies to any multistate privilege to practice practical nursing. The motion was seconded and carried unanimously.

Heather Maguire King, RN 0001-241928

Ms. Minton moved to accept the consent order to reprimand Heather Maguire King and to indefinitely suspend her license to practice professional nursing in the Commonwealth of Virginia. The Order applies to Ms. Anderson's practice

in Virginia, whether by Virginia licensure or by privilege arising from multistate licensure in another Compact State. The motion was seconded and carried unanimously.

Anthony J. Dobbins, CNA 1401-155121

Ms. Minton moved to accept the consent order to accept the voluntary surrender for indefinite suspension of Anthony J. Dobbin's certificate to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Sheryl Lenoris Mason, LPN 0002-048568

Ms. Minton moved to accept the consent order to reprimand Sheryl Lenoris Mason and to indefinitely suspend her license to practice practical nursing in the Commonwealth of Virginia for not less than two years. The Order applies to Ms. Mason's practice in Virginia, whether by Virginia licensure or by privilege arising from multistate licensure in another Compact State. The motion was seconded and carried unanimously.

Kelly Allen Clark, LMT 0019-0031285

Ms. Minton moved to accept the consent order to indefinitely suspend the license of Kelly Allen Clark to practice massage therapy in the Commonwealth of Virginia. The said suspension is stayed upon proof of Ms. Clark's entry into a Contract with the Virginia Health Practitioners' Monitoring Program (HPMP) and comply with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

Katherine Marie Harrell Norman, RN 0001-085736

Ms. Minton moved to accept the consent order to reinstate the license of Katherine Marie Harrell Norman to practice professional nursing in the Commonwealth of Virginia without restriction. The motion was seconded and carried unanimously.

CLOSED MEETING:

Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:55 A.M. for the purpose of deliberation to consider consent orders. Additionally, Mr. Monson moved that Ms. Douglas, Dr. Hills, Ms. Willinger, Dr. Saxby, Ms. Ridout, Ms. Tiller, Ms. Vu, Ms. Tamayo-Suijk, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 12:00 P.M.

Mr. Monson moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such

public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Stefanie Jo Proctor, RN 0001-142994

Mr. Monson moved to reject the consent order as presented and to authorize the Executive Director to enter a new Order to reinstate the license of Stefanie Jo Proctor to practice professional nursing in the Commonwealth of Virginia contingent upon Ms. Proctor's continued compliance with the terms and conditions of the Virginia Health Practitioners' Monitoring Program (HPMP) for the period specified by the HPMP. The Order applies to Ms. Proctor's practice in Virginia, whether by Virginia licensure or by privilege arising from multistate licensure in another Compact State. The motion was seconded and carried unanimously.

RECESS: The Board recessed for lunch at 12:00 PM

PANEL OF THE BOARD – RECONSIDERATION OF THE ORDER

Global Health College Associate Degree RN Education Program's request for modification of the Order entered March 20, 2018

BOARD MEMBERS PRESENT:

Louise Hershkowitz, CRNA, MSHA; President, Chair
Laura Cei, BS, LPN, CCRP
Margaret Friedenber, Citizen Member
Marie Gerardo, MS, RN. ANP-BC
Mark Monson, Citizen Member

STAFF PRESENT:

Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Robin Hills, DNP, RN, WHNP; Deputy Executive Director for Advanced Practice
Brenda Krohn, RN, MS; Deputy Executive Director
Sylvia Tamayo-Suijk, Discipline Team Coordinator

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel

CLOSED MEETING:

Ms. Gerardo moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 12:47 P.M. for the purpose of consideration the Global Health College Associate Degree RN Education Program's request for modification of the Order entered March 20, 2018. Additionally, Ms. Gerardo moved that Ms. Douglas, Dr. Hills, Ms. Krohn, Ms. Tamayo-Suijk, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened at 1:00 PM

Ms. Gerardo moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Gerardo moved that the Board of Nursing to accept Global Health College Associate Degree RN Education Program's request for modification of the Order entered March 20, 2018 and to enter an amended Order with the following changes:

- The Program shall close no later than December 31, 2018
- The Program shall comply with the requirements for program closure as outlined in 18VAC90-27-230(D) and 18VAC90-270-240(B) and (C) no later than January 31, 2019

The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened after lunch at 1:05 PM

BOARD MEMBER TRAINING:

Ms. Hershkowitz highlighted her goal for Board Member Training after each Board Business meeting going forward and the need for board member review of the Code of Conduct.

The following handouts were provided to Board Members as references:

- ❖ Review of the Code of Conduct Guidance Document 90-60
- ❖ Board Member Online Resources Listing
- ❖ BON Standard Probation Terms Form
- ❖ Scripts for Informal Conferences by SCC and by Agency Subordinate
- ❖ Motions for Closed Meetings
- ❖ Current List of NCSBN Online Courses
- ❖ Key Federal Regulations for Nurse Aide Registry
- ❖ BON Terms and Abbreviations

Ms. Mitchell provided presentation regarding the Role of Board Members during Administrative Proceedings.

ADJOURNMENT: The Board adjourned at 2:05 P.M.

Louise Hershkowitz, CRNA, MSHA
President

VIRGINIA BOARD OF NURSING
POSSIBLE SUMMARY SUSPENSION CONFERENCE
March 28, 2018

A possible summary suspension meeting of the Virginia Board of Nursing was called to order at 8:30 A.M. March 28, 2018 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia 23233.

The Board of Nursing members participating in the meeting were:

Louise Hershkowitz, CRNA, MSHA; Chair
Laura F. Cei, BS, LPN, CCRP
Margaret J. Friedenbergl, Citizen Member
Marie Gerardo, MS, RN, ANP-BC
Joyce A. Hahn, PhD, RN, NEA-BC, FNAP

Mark Monson, Citizen Member
Jennifer Phelps, LPN, QMHPA
Dustin S. Ross, DNP, MBA, RN, NE-BC
Grace Thapa, BSN, RN

Others participating in the meeting were:

Charis Mitchell, Assistant Attorney General, Board Counsel
James Schliessmann, Assistant Attorney General
Jessica Kelly, Adjudication Specialist
Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Robin Hills, RN, DNP, WHNP; Deputy Executive Director for Advanced Practice
Brenda Krohn, RN, MS; Deputy Executive Director
Jane Elliott, Discipline Staff
Huong Vu, Executive Assistant
Darlene Graham, Senior Discipline Specialist

The meeting was called to order by Ms. Hershkowitz. With nine members of the Board of Nursing participating, a quorum was established.

James Schliessmann, Assistant Attorney General presented evidence that the continued practice of nursing by Robin Oyster Serro, RN 0001- 239426 may present a substantial danger to the health and safety of the public.

CLOSE MEETING: Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 8:37 A.M., for the purpose of deliberation to reach a decision in the matter of Ms. Serro. Additionally, Mr. Monson moved that Ms. Douglas, Dr. Hills, Ms. Krohn, Dr. Elliott, Ms. Vu, Ms. Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 8:51 A.M.

Mr. Monson moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Virginia Board of Nursing
Possible Summary Suspension Telephone Conference Call
March 28, 2018

Ms. Thapa moved to summarily suspend the nursing license of Robin Oyster Serro pending a formal administrative hearing and to offer a consent order for indefinite suspension of her license in lieu of a formal hearing. The motion was seconded and carried unanimously.

The meeting was adjourned at 8:30 A.M.

Jay P. Douglas, MSM, RN, CSAC, FRE
Executive Director

**VIRGINIA BOARD OF NURSING
MINUTES
March 28, 2018
Panel – A**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 9:08 A.M. on March 28, 2018 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

BOARD MEMBERS PRESENT:

Louise Hershkowitz, CRNA, MSHA; President
Margaret J. Friedenberg, Citizen Member
Joyce A. Hahn, PhD, RN, NEA-BC, FNAP
Mark Monson, Citizen Member
Dustin Ross, DNP, MBA, RN, NE-BC

STAFF PRESENT:

Brenda Krohn, RN, MS; Deputy Executive Director
Robin Hills, DNP, RN, WHNP; Deputy Executive Director for Advanced Practice
Darlene Graham, Senior Discipline Specialist

OTHERS PRESENT:

Erin Barrett, Assistant Attorney General, Board Counsel

ESTABLISHMENT OF A PANEL:

With five members of the Board present, a panel was established

CONSIDERATION OF AGENCY SUBORDINATE RECOMMENDATIONS:

CLOSED MEETING:

Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 9:12 A.M., for the purpose of consideration of the agency subordinate recommendations. Additionally, Mr. Monson moved that Ms. Krohn, Dr. Hills, Ms. Graham and Ms. Barrett, Board counsel, attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 9:47 A.M.

Dr. Ross moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Harry Broughman, CNA **1401-172742**

Mr. Broughman did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Harry Broughman to practice as nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse

against him in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Jessica Compton, CNA **1401-125849**
Ms. Compton did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommendation decision of the agency subordinate to reprimand Jessica Compton. The motion was seconded and carried unanimously.

Anthony Moore, CNA **1401-150047**
Mr. Moore did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Anthony Moore. The motion was seconded and carried unanimously.

Mariah Lindsey Crump, CNA **1401-142214**
Ms. Crump did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the certification of Mariah Lindsey Crump to practice as nurse aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Margaret L. Christian, CNA **1401-081103**
Ms. Christian did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the certification of Margaret L. Christian to practice as nurse aide in the Commonwealth of Virginia and to enter a Finding of Neglect against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Kyla Villalon, CNA **1401-181187**
Ms. Villalon did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certification of Kyla Villalon to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Sarah Johnston, CNA **1401-179232**
Ms. Johnston did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certification of Sarah Johnston to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Neglect against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Natalie D. Bassett, CNA **1401-105034**
Ms. Bassett did not appear but submitted written response.

Mr. Monson moved that the Board of Nursing modify the recommended decision of the agency subordinate to indefinitely suspend the certification of Natalie D. Bassett to practice as a nurse aide in the Commonwealth of Virginia and to stay the suspension contingent upon Ms. Bassett's entry into the Virginia Health Practitioners' Monitoring Program (HPMP) and remaining compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

Natalie D. Bassett, RMA **0031-008321**
Mr. Monson moved that the Board of Nursing modify the recommended decision of the agency subordinate to indefinitely suspend the registration of Natalie D. Bassett to practice as a medication aide in the Commonwealth of Virginia and to stay the suspension contingent upon Ms. Bassett's entry into a Contract with Virginia Health Practitioners' Monitoring Program (HPMP) and remaining compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

Stacy Renee Birdine, LPN **0002-072498**
Ms. Birdine did not appear.

Mr. Monson moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of Stacy Renee Birdine to practice practical nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Yllianna Ida Torres, LPN **0002-092017**
Ms. Torres did not appear.

Dr. Ross moved that the Board of Nursing reject the recommended decision of the agency subordinate and to refer this matter to a formal hearing. The motion was seconded and carried unanimously.

Anna Christine Gemerek, RN **0001-221755**
Ms. Gemerek did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Anna Christine Gemerek and terminate all terms and conditions placed on her license to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Ulysses Butts, CNA **1401-045597**
Mr. Butts did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Ulysses Butts to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against him in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Dylan Ernest Way, CNA **1401-171635**
Mr. Way did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Dylan Ernest Way to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Misappropriation of patient property against him in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Shyanne Corbin, CNA **1401-183658**
Ms. Corbin did not appear.

Dr. Hahn moved that the Board of Nursing modify the recommended decision of the agency subordinate to revoke the certificate of Shyanne Corbin to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Krystal Jones, CNA **1401-182974**
Ms. Jones did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Krystal Jones to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Lori Ann Jenkins Miller, RN 0001-150855

Ms. Miller did not appear but submitted a written response.

Mr. Monson moved that the Board of Nursing reject the recommended decision of the agency subordinate and to refer this matter to a formal hearing. The motion was seconded and carried unanimously.

Tapriecce Nicole Thompson Patterson, RN 0001-082684

Ms. Patterson did not appear.

Ms. Friedenbergh moved that the Board of Nursing modify the recommended decision of the agency subordinate to revoke the license of Tapriecce Nicole Thompson Patterson to practice professional nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Lindsay Theresa Kilduff, RN 0001-259802

Ms. Kilduff did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to suspend the license of Lindsay Theresa Kilduff to practice professional nursing in the Commonwealth of Virginia and to stay the suspension contingent upon Ms. Kilduff's entry into a Contract with the Virginia Health Practitioners' Monitoring Program (HPMP) and remaining compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

Mary Lou Thompson, RN 0001-266479

Ms. Thompson did not appear.

Mr. Monson moved that the Board of Nursing modify the recommend decision of the agency subordinate to reprimand Mary Lou Thompson and to require Ms. Thompson, within 60 days from the date of entry of the Order, to provide written proof satisfactory to the Board of:

- Successful completion of the NCSBN course *Medication Errors: Causes & Prevention*
- Successful completion of a Board-approved nursing review course of at least three credit hours in the subject of pharmacology. The course shall be approved in advance of registration by the Executive Director of the Board. Requests for approval must be received within 15 business days prior to the course date.

The motion was seconded and carried unanimously.

Pamela M. Logsdon, LPN **0002-061919**

Ms. Logsdon did not appear.

Dr. Hahn moved that the Board of Nursing modify the recommend decision of the agency subordinate to reprimand Pamela M. Logsdon and to require Ms. Logsdon, within 60 days from the date of entry of the Order, to successful complete two NCSBN courses:

- *Medication Errors: Causes & Prevention*
- *Professional Accountability & Legal Liability for Nurses*

The motion was seconded and carried unanimously.

Hugh Joseph McLinden, IV, RN **0001-150700**

Mr. McLinden did not appear.

Dr. Hahn moved that the Board of Nursing modify the recommend decision of the agency subordinate to reprimand Hugh Joseph McLinden, IV and to continue his license to practice professional nursing in the Commonwealth of Virginia on probation with terms and conditions. The motion was seconded and carried unanimously.

Carmen Goode, CNA **1401-135418**

Ms. Goode did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Carmen Goode. The motion was seconded and carried unanimously.

Amy Shearin, CNA **1401-177664**

Ms. Shearin did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the certification of Amy Shearin to practice as nurse aide in the Commonwealth of Virginia and to enter a Finding of Neglect based on a singular occurrence against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Tabitha Mae Marchese Harper, CNA **1401-100830**

Ms. Harper did not appear.

Dr. Hahn moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Tabitha Mae Marchese Harper to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Misappropriation of patient property against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Mary Christine Nutter Wagner, CNA 1401-044400

Ms. Wagner did not appear but submitted written response.

Dr. Hahn moved that the Board of Nursing reject the recommended decision of the agency subordinate and to refer this matter to a formal hearing. The motion was seconded and carried unanimously.

ADJOURNMENT:

The Board adjourned at 9:55 A.M.

Brenda Krohn, RN, MS
Deputy Executive Director

**VIRGINIA BOARD OF NURSING
FORMAL HEARINGS
March 28, 2018
Panel - A**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 10:05 A.M. on March 28, 2018 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201- Board Room 2, Henrico, Virginia.

BOARD MEMBERS PRESENT:

Louise Hershkowitz, CRNA, MSHA; President
Margaret J. Friedenberg, Citizen Member
Joyce A. Hahn, PhD, RN, NEA-BC, FNAP
Mark Monson, Citizen Member
Dustin Ross, DNP, MBA, RN, NE-BC
Dawn Hogue, LMT – **LMT case only**

STAFF PRESENT:

Brenda Krohn, RN, MS; Deputy Executive Director
Robin Hills, DNP, RN, WHNP; Deputy Executive Director for Advanced Practice
Darlene Graham, Senior Discipline Specialist

OTHERS PRESENT:

Erin Barrett, Assistant Attorney General, Board Counsel
Nurse Aide Students from Louisa County Public School
Nurse Aide Students from Bluestone High School
Senior Nursing Students from Lynchburg College

ESTABLISHMENT OF A PANEL:

With six members of the Board present, a panel was established

FORMAL HEARINGS:

Brandon Carroll Lovelace, LMT

Mr. Lovelace appeared and was accompanied by Carroll Lovelace, his father.

Steven Bulger, Adjudication Specialist, represented the Commonwealth. Ms. Barrett was legal counsel for the Board. Medford Howard, court reporter with Crane-Snead & Associates, recorded the proceedings.

Karen Brook, Senior Investigator, Department of Health Professions, Client A, and Client B were present and testified.

CLOSED MEETING:

Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 11:38 A.M., for the purpose of deliberation to reach a decision in the matter of Mr. Lovelace. Additionally, Mr. Monson moved that Dr. Hills, Ms. Graham and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 12:31 P.M.

Mr. Monson moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Dr. Ross moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Bulger and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Ms. Hogue moved that the Board of Nursing revoke the license of Brandon Carroll Lovelace to practice as a massage therapist in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

Nurse Aide Students from Louisa County Public School and from Bluestone High School left at 12:35 P.M.

RECESS:

The Board recessed at 12:40 P.M.

RECONVENTION:

The Board reconvened at 1:26 P.M.

FORMAL HEARINGS:

Tangela Christina Davis, CNA **1401-128277**
Ms. Davis appeared.

Steven Bulger, Adjudication Specialist, represented the Commonwealth. Ms. Barrett was legal counsel for the Board. Medford Howard, court reporter with Crane-Snead & Associates, recorded the proceedings.

Lane Raker, Senior Investigator, Department of Health Professions, and Shenetha Jones, CNA at Autumn Care of Chesapeake, were present and testified.

Senior Nursing Students from Lynchburg College left at 2:48 P.M.

CLOSED MEETING:

Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 2:48 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Davis. Additionally, Mr. Monson moved that Ms. Krohn, Dr. Hills, Ms. Graham and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 3:06 P.M.

Dr. Ross moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenberg moved that the Board of Nursing dismiss the matter regarding Tangela Christina Davis. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS:

Edna Mae Duncan, RN **0001-234477**
Ms. Duncan appeared.

Holly Woodcock, Adjudication Specialist, represented the Commonwealth. Ms. Barrett was legal counsel for the Board. Medford Howard, court reporter with Crane-Snead & Associates, recorded the proceedings.

Kim Martin, Senior Investigator, Department of Health Professions, and Dawn France, Case Manager at the Virginia Health Practitioners' Monitoring Program (HPMP), were present and testified.

CLOSED MEETING:

Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 3:48 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Davis. Additionally, Mr. Monson moved that Ms. Krohn, Dr. Hills, Ms. Graham and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 3:55 P.M.

Dr. Ross moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Friedenberg moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Woodcock and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Mr. Monson moved that the Board of Nursing continue the license of Edna Mae Duncan to practice professional nursing in the Commonwealth on indefinite suspension with suspension stayed contingent upon her re-entry into the Virginia Health Practitioners' Monitoring Program (HPMP) and remaining compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

ADJOURNMENT:

The Board adjourned at 3:57 P.M.

Brenda Krohn, RN, MS
Deputy Executive Director

**VIRGINIA BOARD OF NURSING
MINUTES
March 28, 2018
Panel – B**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 9:02 A.M. on March 28, 2018 in Board Room 3, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

BOARD MEMBERS PRESENT:

Jennifer Phelps; First Vice President
Laura Cei, BS, LPN, CCRP
Marie Gerardo, MS, RN, ANP-BC
Trula Minton, MS, RN
Grace Thapa, BSN, RN

STAFF PRESENT:

Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Jane Elliott, RN, PhD; Discipline Staff
Huong Vu, Executive Assistant
Sylvia Tamayo-Suijk, Discipline Team Coordinator

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel

ESTABLISHMENT OF A PANEL:

With five members of the Board present, a panel was established.

CONSIDERATION OF AGENCY SUBORDINATE RECOMMENDATIONS:

Karen Robert Turpin, RN 0001-192308
Ms. Turpin appeared.

CLOSED MEETING:

Ms. Gerardo moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 9:04 A.M., for the purpose of consideration of the agency subordinate recommendation regarding Ms. Turpin. Additionally, Ms. Gerardo moved that Ms. Douglas, Ms. Vu, Ms. Tamayo-Suijk and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 9:06 A.M.

Ms. Cei moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Gerardo moved that the Board of Nursing accept the recommended decision of the agency subordinate to require Karen Roberts Turpin undergo a psychiatric

evaluation and a chemical dependency evaluation each conducted by a Board-approved specialist who holds an unrestricted license, and have a written report of the evaluation, including a diagnosis, recommended course of therapy, prognosis, and any other recommendations sent to the Board, within 60 days of the entry of the Order. The motion was seconded and carried unanimously.

Susan R. Loomis, RN
Ms. Loomis appeared

0001-207690

CLOSED MEETING:

Ms. Gerardo moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 9:21 A.M., for the purpose of consideration of the agency subordinate recommendation regarding Ms. Loomis. Additionally, Ms. Gerardo moved that Ms. Douglas, Ms. Vu, Ms. Tamayo-Suijk, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 9:35 A.M.

Ms. Gerardo moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Thapa moved that the Board of Nursing modify the recommended decision of the agency subordinate to take no action contingent upon Susan R. Loomis' proof of entry into a Contract with the Virginia Health Practitioners' Monitoring Program (HPMP) within 60 days of entry of the Order and comply with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

Kaitlyn Rogers, CNA
Ms. Rogers appeared.

1401-183662

CLOSED MEETING:

Ms. Gerardo moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 9:40 A.M., for the purpose of consideration of the agency subordinate recommendation regarding Ms. Rogers. Additionally, Ms. Gerardo moved that Ms. Douglas, Dr. Elliott, Ms. Vu, Ms. Tamayo-Suijk, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 9:46 A.M.

Ms. Cei moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Thapa moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Kaitlyn Rogers to practice nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

CLOSED MEETING:

Ms. Gerardo moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 9:47 A.M., for the purpose of consideration the remaining of the agency subordinate recommendations. Additionally, Ms. Gerardo moved that Ms. Douglas, Ms. Vu, Ms. Tamayo-Suijk and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 10:15 A.M.

Ms. Thapa moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Hannah Nicole Dunaway, CNA

1401-184049

Ms. Dunaway did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Hannah Nicole Dunaway to practice nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Payton Freeman, CNA

1401-174998

Ms. Freeman did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Payton Freeman to practice nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Betty Jean Riddick, CNA **1401-046916**

Ms. Riddick did not appear but submitted written response.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Betty Jean Riddick to practice nurse aide in the Commonwealth of Virginia and to enter a Finding of Neglect against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Loretta Lynn Fulke Breedlove, CNA **1401-110140**

Ms. Breedlove did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certification of Loretta Lynn Fulke Breedlove to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Misappropriation of patient property against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Virginia Marie Fontana, CNA **1401-156797**

Ms. Fontana did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Virginia Marie Fontana. The motion was seconded and carried unanimously.

Karen Laval Lewis, CNA **1401-041914**

Ms. Lewis did not appear.

Mr. Monson moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Karen Laval Lewis to practice nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Jennifer N. Pitsenbarger, CNA **1401-127952**

Ms. Pitsenbarger did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Jennifer N. Pitsenbarger to practice nurse aide in the Commonwealth of Virginia and to enter a Finding of Neglect against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Dana Marie Ferguson Allcock, RN **0001-142496**
Ms. Allcock did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of Dana Marie Ferguson Allcock to practice professional nursing in the Commonwealth of Virginia. The suspension applies to Ms. Allcock's practice in Virginia, whether by Virginia licensure or by privilege arising from multistate licensure in another Compact State. The motion was seconded and carried unanimously.

Elizabeth Jane Howell, RN, LPN **0001-208130, 0002-054172**
Ms. Howell did not appear.

Ms. Gerardo moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Elizabeth Jane Howell and to indefinitely suspend her right to renew her license to practice professional nursing and practical nursing in the Commonwealth of Virginia. The suspension applies to Ms. Howell's practice in Virginia, whether by Virginia licensure or by privilege arising from multistate licensure in another Compact State. The motion was seconded and carried unanimously.

Judith Delisa Nixon, CNA **1401-148596**
Ms. Nixon did not appear.

Ms. Minton moved that the Board of Nursing modify the recommended decision of the agency subordinate to add to Conclusions of Law violation of Virginia Code §54.1-3007(2) and (8) and 18VAC90-25-100(2)(e); to revoke the certificate of Judith Delisa Nixon to practice as a nurse aide in the Commonwealth of Virginia and to enter the Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Kit Payne, CNA **1401-147033**
Mr. Payne did not appear.

Ms. Gerardo moved that the Board of Nursing reject the recommended decision of the agency subordinate and to modify to add to Conclusions of Law violation of Virginia Code §54.1-3007(2) and (8) and 18VAC90-25-100(2)(e); to revoke the certificate of Kit Payne to practice as a nurse aide in the Commonwealth of Virginia and to enter the Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried with four votes in favor of the motion. Ms. Thapa opposed the motion.

Brenda Jean Colfield, RMA 0031-009878
Ms. Colfield did not appear.

Ms. Garardo moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the registration of Brenda Jean Colfield to practice as medication aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Zarah Elizabeth Campbell Johnson, RMA 0031-006546
Ms. Johnson did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Zarah Elizabeth Campbell Johnson. The motion was seconded and carried unanimously.

Llana Lynn Newberg Giagnacovo, RN 0001-221760
Ms. Giagnacovo did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of Llana Lynn Newberg Giagnacovo to renew her license to practice professional nursing in the Commonwealth of Virginia. The suspension applies to any multistate privilege. The motion was seconded and carried unanimously.

Ryan Keri Patterson, RN 0001-231454
Ms. Patterson did not appear.

Ms. Gerardo moved that the Board of Nursing modify the recommended decision of the agency subordinate to reprimand Ryan Keri Patterson and to require Ms. Patterson to provide written proof satisfactory to the Board of successful completion of the NCSBN course "*Professional Accountability & Legal Liability for Nurses*" within 60 days from the date of entry of the Order. The motion was seconded and carried unanimously.

Heather Anne Jones, RN 0001-160009
Ms. Jones did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Heather Anne Jones. The motion was seconded and carried unanimously.

Heather E. Haislip, LPN

0002-056147

Ms. Haislip did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of Heather E. Haislip to practice practical nursing in the Commonwealth of Virginia. The suspension applies to Ms. Howell's practice in Virginia, whether by Virginia licensure or by privilege arising from multistate licensure in another Compact State. The motion was seconded and carried unanimously.

Jasmaine D. Harris, CNA

1401-1297058

Ms. Harris did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the certificate of Jasmaine D. Harris to practice as a nurse aide in the Commonwealth of Virginia. The said suspension is stayed upon proof of Ms. Harris's entry into a Contract with the Virginia Health Practitioners' Monitoring Program (HPMP) and comply with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

Bradley Scott Jones, CNA

1401-165629

Mr. Jones did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Bradley Scott Jones. The motion was seconded and carried unanimously.

Terisha G. Vaughan, RN

0001-125110

Ms. Vaughan did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Terisha G. Vaughan and to continue her license to practice professional nursing in the Commonwealth of Virginia on probation until September 1, 2018 subject to terms and conditions. The motion was seconded and carried unanimously.

Charles Mark Lefcheck, CNA

1401-020233

Mr. Lefcheck did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Charles Mark Lefcheck. The motion was seconded and carried unanimously.

Jaye A. Nunamaker, CNA, RMA

1401-016803, 0031-000467

Ms. Nunamaker did not appear.

Ms. Minton moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Jaye A. Nunamaker. The motion was seconded and carried unanimously.

ADJOURNMENT:

The Board adjourned at 10:18 A.M.

Jay P. Douglas, MSM, RN, CSAC, FRE
Executive Director

**VIRGINIA BOARD OF NURSING
FORMAL HEARINGS
March 28, 2018
Panel – B**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 10:31 A.M. on March 28, 2018 in Board Room 3, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

BOARD MEMBERS PRESENT:

Jennifer Phelps, LPN, QMHPA; First Vice President, Chair
Laura F. Cei, BS, LPN, CCRP
Marie Gerardo, MS, RN, ANP-BC
Trula Minton, MS, RN
Grace Thapa, BSN, RN

STAFF PRESENT:

Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Jane Elliott, RN, PhD; Discipline Staff
Sylvia Tamayo-Suijk, Discipline Team Coordinator
Huong Vu, Executive Assistant – **joined the meeting at 3:04 P.M.**

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel

ESTABLISHMENT OF A PANEL:

With five members of the Board present, a panel was established.

FORMAL HEARINGS:

Edward James Robson, RN 0001-202644
Ms. Robson did not appear.

Tammie Jones, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Wanda T. Blanks, court reporter with Farnsworth & Taylor Reporting, LLC, recorded the proceedings.

Amy Stewart, Case Manager, Health Practitioners' Monitoring Program (HPMP), testified via telephone.

CLOSED MEETING:

Ms. Cei moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 10:47 A.M., for the purpose of deliberation to reach a decision in the matter of Mr. Robson. Additionally, Ms. Cei moved that Ms. Douglas, Dr. Elliott, Ms. Tamayo-Suijk and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 10:55 A.M.

Ms. Cei moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public

business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Thapa moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Jones. The motion was seconded and carried unanimously.

ACTION:

Ms. Gerardo moved that the Board of Nursing indefinitely suspend the license of Edward Janes Robson to practice professional nursing in the Commonwealth of Virginia for a period of not less than one year. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS:

lindsey Urda Motley, LPN 0002-062634
Ms. Motley did not appear.

Tammie Jones, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Wanda T. Blanks, court reporter with Farnsworth & Taylor Reporting, LLC, recorded the proceedings.

Sherry Foster, Senior Investigator, Department of Health Professions, testified via telephone.

CLOSED MEETING:

Ms. Cei moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 11:19 A.M., for the purpose of deliberation to reach a decision in the matter of Ms. Motley. Additionally, Ms. Cei moved that Ms. Douglas, Dr. Elliott, Ms. Tamayo-Suijk and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 11:42 A.M.

Ms. Cei moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Minton moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Jones, and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Ms. Thapa moved that the Board of Nursing indefinitely suspend the license of Lindsey Urda Motley to practice practical nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

RECESS: The Board recessed at 11:50 A.M.

RECONVENTION: The Board reconvened at 1:00 P.M.

FORMAL HEARINGS: **Robin Hensley, RN** **0001-213485**
Ms. Hensley appeared.

David Kazzie, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Wanda T. Blanks, court reporter with Farnsworth & Taylor Reporting, LLC, recorded the proceedings.

Patricia Sheehan, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING: Ms. Cei moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 1:54 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Hensley. Additionally, Ms. Cei moved that Dr. Elliott, Ms. Douglas, Ms. Tamayo-Suijk and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 2:45 P.M.

Ms. Thapa moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Minton moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Kazzie, and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Ms. Minton moved that the Board of Nursing deny the application of Robin Hensley for reinstatement of her license to practice professional nursing in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS: **Jesse William Robinette, CNA** **1401-178516**
Mr. Robinette did not appear.

David Kazzie, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Wanda T. Blanks, court reporter with Farnsworth & Taylor Reporting, LLC, recorded the proceedings.

Jennifer Baker, Senior Investigator, Department of Health Professions, was present and testified. Mark Tubbs, Administrator at Raleigh Court Healthcare Center, testified via telephone.

Ms. Tamayo-Suijk left the meeting at 3:05 P.M.

Ms. Vu jointed the meeting at 3:05 P.M.

CLOSED MEETING: Ms. Cei moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 3:22 P.M., for the purpose of deliberation to reach a decision in the matter of Mr. Robinette. Additionally, Ms. Cei moved that Dr. Elliott, Ms. Douglas, Ms. Vu and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 3:37 P.M.

Ms. Thapa moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Minton moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Kazzie, and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Ms. Gerardo moved that the Board of Nursing indefinitely suspend the certificate of Jesse William Robinette to practice nurse aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

ADJOURNMENT: The Board adjourned at 3:39 P.M.

Jay P. Douglas, MSM, RN, CSAC, FRE
Executive Director

Virginia Board of Nursing
Possible Summary Suspension Telephone Conference Call
March 28, 2018

Ms. Thapa moved to summarily suspend the nursing license of Robin Oyster Serro pending a formal administrative hearing and to offer a consent order for indefinite suspension of her license in lieu of a formal hearing. The motion was seconded and carried unanimously.

The meeting was adjourned at 8:30 A.M.

Jay P. Douglas, MSM, RN, CSAC, FRE
Executive Director

**VIRGINIA BOARD OF NURSING
FORMAL HEARINGS
March 29, 2018**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 9:06 A.M. on March 29, 2018 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

BOARD MEMBERS PRESENT:

Louise Hershkowitz, CRNA, MSHA; President, Chair
Marie Gerardo, MS, RN, ANP-BC; Secretary
Michelle D. Hereford, MSHA, RN, RACHE
Trula Minton, MS, RN
Grace Thapa, BSN, RN, PCCN
Stephanie Quinby, LMT – **LMT cases only**

STAFF PRESENT:

Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Robin L. Hills, DNP, RN, WHNP; Deputy Executive Director for Advanced Practice
Huong Vu, Executive Assistant
Darlene Graham, Senior Discipline Specialist – **joined at 1:35 pm**

OTHERS PRESENT:

Erin Barrett, Assistant Attorney General, Board Counsel
Charis Mitchell, Assistant Attorney General, Board Counsel – **joined at 11:00 am**
Senior Nursing Students from George Washington University
Senior Nursing Students from Riverside College

ESTABLISHMENT OF A PANEL:

With six members of the Board present, a panel was established.

FORMAL HEARINGS:

Reginald Green Johnson, LMT 0019-014178
Mr. Johnson appeared, accompanied by his attorney, Christopher Leibig.

David Kazzie, Adjudication Specialist, represented the Commonwealth. Ms. Barrett was legal counsel for the Board. Ann Marie Nelson, court reporter with Crane-Snead & Associates, recorded the proceedings.

Karen S. Booke, Senior Investigator, Department of Health Professions, was present and testified. Client A was present and testified.

CLOSED MEETING:

Ms. Gerardo moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 10:14 A.M., for the purpose of deliberation to amend the approved consent order of Reginald Green Johnson, LMT. Additionally, Ms. Gerardo moved that Ms. Douglas, Dr. Hills, Ms. Vu and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 10:51 A.M.

Ms. Gerardo moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Thapa moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Kazzie and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Ms. Quinby moved that the Board of Nursing revoke the right to renew the license of Reginald Green Johnson to practice massage therapy in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

Ms. Barrett left the meeting at 11:00 A.M.

FORMAL HEARINGS: **Yinglan Sun, LMT Applicant**
Ms. Sun appeared, accompanied by her translator, Taehyn “Ryan” Kim.

Steve Bulger, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Ann Marie Nelson, court reporter with Crane-Snead & Associates, recorded the proceedings.

CLOSED MEETING: Ms. Gerardo moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 12:31 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Sun. Additionally, Ms. Gerardo moved that Ms. Douglas, Dr. Hills, Ms. Vu and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 12:55 P.M.

Ms. Thapa moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Minton moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Bulger and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Ms. Quinby moved that the Board of Nursing deny the application of Yinglan Sun to practice massage therapy in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

RECESS:

The Board recessed at 1:00 P.M.

RECONVENTION:

The Board reconvened at 1:35 P.M.

CONSIDERATION OF CONSENT ORDER:

CLOSED MEETING:

Ms. Gerardo moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 1:35 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Sharp, in lieu of a formal hearing. Additionally, Ms. Gerardo moved that Ms. Douglas, Dr. Hills, Ms. Graham and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 1:52 P.M.

Ms. Gerardo moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Pamela Sharp, CNS Applicant

Ms. Thapa moved that the Board of Nursing accept the Consent Order and approve the application of Pamela Sharp to practice as a Clinical Nurse Specialist in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

The Board of Nursing made a recommendation that the content of the 18VAC90-19-210 regarding Clinical Nurse Specialist registration be reviewed by the Board for any possible amendments at the May business meeting.

Students left the meeting at 3:45 P.M.

FORMAL HEARINGS: **Monika Betty Lane, RN** **0001-171840**
Ms. Lane appeared, accompanied by her attorneys, Michael Goodman and Eileen Talamante. Elizabeth Cooperstein, MD participated via telephone.

Tammie Jones, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Lori Larsen, court reporter with Crane-Snead & Associates, recorded the proceedings.

Jennifer Baker, Senior Investigator, Department of Health Professions, was present and testified. Betsy Stickley, Pharmacist, Wellmont Lonesome Pine Hospital; Kellie Carter, RN, Clinical Leader, Wellmont Lonesome Pine Hospital; Amy Fugate, LNP, Wellmont Lonesome Pine Hospital; and Atif Atyia, MD were present and testified.

CLOSED MEETING: Ms. Gerardo moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(7) of the *Code of Virginia* at 4:38 P.M., for consultation with legal counsel and /or briefings by staff members pertaining to actual or probable litigation. Additionally, Ms. Gerardo moved that Ms. Douglas, Ms. Dr. Hills, Ms. Graham and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 4:48 P.M.

Ms. Gerardo moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

CLOSED MEETING: Ms. Gerardo moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 6:31 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Lane. Additionally, Ms. Gerardo moved that Ms. Douglas, Ms. Dr. Hills, Ms. Graham and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 8:06 P.M.

Ms. Thapa moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Hereford moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Jones and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Ms. Gerardo moved that the Board of Nursing reprimand Monika Betty Lane and require her to complete the following three NCSBN courses within 90 days of entry of the Order:

- *Documentation: A Critical Aspect of Client Care*
- *Professional Accountability & Legal Liability for Nurses*
- *Righting a Wrong: Ethics and Professionalism in Nursing*

The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS:

Amy Nicole Marshall, RN Reinstatement 0001-251696
Ms. Marshall did not appear.

David Kazzie, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Lori Larsen, court reporter with Crane-Snead & Associates, recorded the proceedings.

Kevin Wolfe, Senior Investigator, Department of Health Professions, was present and testified. Tristan Mitchell, RN, Hart to Heart Transportation, was present and testified.

CLOSED MEETING:

Ms. Gerardo moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 8:44 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Marshall. Additionally, Ms. Gerardo moved that Ms. Douglas, Ms. Dr. Hills, Ms. Graham and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 8:48 P.M.

Ms. Thapa moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Gerardo moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Kazzie and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Ms. Minton moved that the Board of Nursing continue the license of Monika Lane to practice professional nursing in the Commonwealth of Virginia on indefinite suspension. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

ADJOURNMENT:

The Board adjourned at 8:50 P.M.

Jay P. Douglas, MSM, RN, CSAC, FRE
Executive Director

Agency Subordinate Recommendation Tracking Trend Log - May 2006 to Present – Board of Nursing

Considered		Accepted		Modified*					Rejected					Final Outcome:** Difference from Recommendation				
Date	Total	Total	Total %	Total	Total %	# present	# ↑	# ↓	Total	Total %	# present	# Ref to FH	# Dis-missed	↑	↓	Same	Pending	N/A
Total to Date:	2839	2509	88.3%	230	8.1%				92	3.2%				68	75	88	0	
CY2018 to Date:	85	72	84.7%	10	11.8%	0	9	1	3	3.5%	0	3	0	0	6	1	N/A	
Nov-18																		
Sep-18																		
Jul-18																		
May-18																		
Mar-18	50	39	78.0%	8	16.0%	0	7	1	3	6.0%	0	3	0	0	2	1		
Jan-18	35	33	94.3%	2	5.7%	0	2	0	0	0.0%	0	0	0	0	4	0		
Annual Totals:																		
Total 2017	230	220	95.7%	8	3.5%	0	5	3	2	0.8%	0	2	0	2	4	6	N/A	
Total 2016	241	227	94.2%	9	3.7%	0	8	0	5	2.1%	2	4	0	4	8	2	N/A	
Total 2015	240	218	90.8%	14	5.8%	2	12	2	8	3.3%	3	6	1	9	6	5	N/A	
Total 2014	257	235	91.4%	17	6.6%	2	8	9	5	1.9%	1	3	2	3	3	7	N/A	
Total 2013	248	236	95.2%	10	4.0%				2	0.8%				3	6	2	N/A	
Total 2012	229	211	92.1%	15	6.6%				3	1.3%				4	6	9	N/A	
Total 2011	208	200	96.2%	6	2.9%				2	1.0%				4	1	12	N/A	
Total 2010	194	166	85.6%	21	10.8%				7	3.6%				7	9	9	N/A	
Total 2009	268	217	81.0%	40	14.9%				11	4.1%				11	6	20	N/A	
Total 2008	217	163	75.1%	29	13.4%				22	10.1%				11	11	3	N/A	
Total 2007	174	130	74.7%	30	17.2%				12	6.9%				8	7	4	N/A	
Total 2006	76	62	81.6%	6	7.9%				8	10.5%				2	2		N/A	

* Modified = Sanction changed in some way (does not include editorial changes to Findings of Fact or Conclusions of Law. ↑ = additional terms or more severe sanction. ↓ = lesser sanction or impose no sanction.

** Final Outcome Difference = Final Board action/ sanction after FH compared to original Agency Subordinate Recommendation that was modified (then appealed by respondent to FH) or was Rejected by Board (↔ referred to FH).

Virginia Department of Health Professions
Cash Balance
As of March 31, 2018

	Nursing
Board Cash Balance as June 30, 2017	\$ 11,626,594
YTD FY18 Revenue	8,097,614
Less: YTD FY18 Direct and Allocated Expenditures	<u>9,588,680</u> *
Board Cash Balance as March 31, 2018	<u><u>10,135,528</u></u>

* Includes \$46,481 deduction for Nurse Scholarship Fund

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over)	
				Budget	% of Budget
4002400 Fee Revenue					
4002401	Application Fee	1,505,849.00	1,518,220.00	12,371.00	99.19%
4002406	License & Renewal Fee	5,057,880.00	6,526,255.00	1,468,375.00	77.50%
4002407	Dup. License Certificate Fee	18,640.00	23,750.00	5,110.00	78.48%
4002408	Board Endorsement - In	51,320.00	676,000.00	624,680.00	7.59%
4002409	Board Endorsement - Out	17,535.00	14,805.00	(2,730.00)	118.44%
4002421	Monetary Penalty & Late Fees	210,045.00	188,750.00	(21,295.00)	111.28%
4002432	Misc. Fee (Bad Check Fee)	375.00	1,750.00	1,375.00	21.43%
	Total Fee Revenue	6,861,644.00	8,949,530.00	2,087,886.00	76.67%
4003000 Sales of Prop. & Commodities					
4003020	Misc. Sales-Dishonored Payments	695.00	-	(695.00)	0.00%
	Total Sales of Prop. & Commodities	695.00	-	(695.00)	0.00%
4009000 Other Revenue					
4009060	Miscellaneous Revenue	19,100.00	34,000.00	14,900.00	56.18%
	Total Other Revenue	19,100.00	34,000.00	14,900.00	56.18%
	Total Revenue	6,881,439.00	8,983,530.00	2,102,091.00	76.60%
5011100 Employer Retirement Contrib.					
5011110	Employer Retirement Contrib.	161,614.95	230,008.00	68,393.05	70.26%
5011120	Fed Old-Age Ins- Sal St Emp	95,438.98	130,683.00	35,244.02	73.03%
5011130	Fed Old-Age Ins- Wage Earners	9,650.52	31,899.00	22,248.48	30.25%
5011140	Group Insurance	16,650.43	22,336.00	5,685.57	74.55%
5011150	Medical/Hospitalization Ins.	230,477.50	393,948.00	163,470.50	58.50%
5011160	Retiree Medical/Hospitalizatn	14,998.28	20,120.00	5,121.72	74.54%
5011170	Long term Disability Ins	8,207.55	11,254.00	3,046.45	72.93%
5011190	Employer Retirement Contrib	1,841.65	-	(1,841.65)	0.00%
	Total Employee Benefits	538,879.86	840,248.00	301,368.14	64.13%
5011200 Salaries					
5011220	Salaries, Appointed Officials	18,333.32	-	(18,333.32)	0.00%
5011230	Salaries, Classified	1,214,095.22	1,705,020.00	490,924.78	71.21%
5011250	Salaries, Overtime	22,328.10	3,254.00	(19,074.10)	686.17%
	Total Salaries	1,254,756.64	1,708,274.00	453,517.36	73.45%
5011300 Special Payments					
5011380	Deferred Compnstrn Match Pmts	4,680.00	14,880.00	10,200.00	31.45%
	Total Special Payments	4,680.00	14,880.00	10,200.00	31.45%
5011400 Wages					
5011410	Wages, General	125,762.93	391,971.00	266,208.07	32.08%
5011430	Wages, Overtime	388.04	-	(388.04)	0.00%
	Total Wages	126,150.97	391,971.00	265,820.03	32.18%
5011500 Short-trm Disability Benefits					
	Total Disability Benefits	38,683.77	-	(38,683.77)	0.00%
5011600 Terminatn Personal Svce Costs					
5011620	Salaries, Annual Leave Balanc	270.78	-	(270.78)	0.00%
5011640	Salaries, Cmp Leave Balances	64.88	-	(64.88)	0.00%
5011660	Defined Contribution Match - Hy	6,042.17	-	(6,042.17)	0.00%
	Total Terminatn Personal Svce Costs	6,377.83	-	(6,377.83)	0.00%
5011930	Turnover/Vacancy Benefits		-	-	0.00%

Virginia Department of Health Professions
 Revenue and Expenditures Summary
 Department 10100 - Nursing
 For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	Amount			% of Budget
		Amount	Budget	Under/(Over)	
	Total Personal Services	1,969,529.07	2,955,373.00	985,843.93	66.64%
5012000	Contractual Svcs				
5012100	Communication Services				
5012110	Express Services	4,263.82	4,395.00	131.18	97.02%
5012120	Outbound Freight Services	-	10.00	10.00	0.00%
5012140	Postal Services	85,700.07	85,633.00	(67.07)	100.08%
5012150	Printing Services	2,001.45	1,322.00	(679.45)	151.40%
5012160	Telecommunications Svcs (VITA)	6,728.26	21,910.00	15,181.74	30.71%
5012170	Telecomm. Svcs (Non-State)	427.50	-	(427.50)	0.00%
5012190	Inbound Freight Services	66.56	17.00	(49.56)	391.53%
	Total Communication Services	99,187.66	113,287.00	14,099.34	87.55%
5012200	Employee Development Services				
5012210	Organization Memberships	-	8,764.00	8,764.00	0.00%
5012220	Publication Subscriptions	-	120.00	120.00	0.00%
5012240	Employee Training/Workshop/Conf	3,448.00	482.00	(2,966.00)	715.35%
5012250	Employee Tuition Reimbursement	-	1,000.00	1,000.00	0.00%
	Total Employee Development Services	3,448.00	10,366.00	6,918.00	33.26%
5012300	Health Services				
5012360	X-ray and Laboratory Services	-	4,232.00	4,232.00	0.00%
	Total Health Services	-	4,232.00	4,232.00	0.00%
5012400	Mgmnt and Informational Svcs				
5012420	Fiscal Services	105,673.41	197,340.00	91,666.59	53.55%
5012430	Attorney Services	8,209.50	-	(8,209.50)	0.00%
5012440	Management Services	1,412.73	370.00	(1,042.73)	381.82%
5012460	Public Infrmtnl & Relatn Svcs	-	49.00	49.00	0.00%
5012470	Legal Services	4,550.00	5,616.00	1,066.00	81.02%
	Total Mgmnt and Informational Svcs	119,845.64	203,375.00	83,529.36	58.93%
5012500	Repair and Maintenance Svcs				
5012530	Equipment Repair & Maint Srvc	835.00	3,001.00	2,166.00	27.82%
5012560	Mechanical Repair & Maint Srvc	-	369.00	369.00	0.00%
	Total Repair and Maintenance Svcs	835.00	3,370.00	2,535.00	24.78%
5012600	Support Services				
5012630	Clerical Services	203,572.21	317,088.00	113,515.79	64.20%
5012640	Food & Dietary Services	9,486.15	-	(9,486.15)	0.00%
5012650	Laundry and Linen Services	420.77	-	(420.77)	0.00%
5012660	Manual Labor Services	23,411.09	38,508.00	15,096.91	60.80%
5012670	Production Services	133,879.23	158,515.00	24,635.77	84.46%
5012680	Skilled Services	677,747.40	1,119,774.00	442,026.60	60.53%
	Total Support Services	1,048,516.85	1,633,885.00	585,368.15	64.17%
5012700	Technical Services				
5012780	VITA InT Int Cost Goods&Svs	4,563.16	-	(4,563.16)	0.00%
5012790	Computer Software Dvp Svcs	-	62,000.00	62,000.00	0.00%
	Total Technical Services	4,563.16	62,000.00	57,436.84	7.36%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	1,639.35	5,260.00	3,620.65	31.17%
5012830	Travel, Public Carriers	332.40	1.00	(331.40)	33240.00%

Virginia Department of Health Professions
 Revenue and Expenditures Summary
 Department 10100 - Nursing
 For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	Amount			% of Budget
		Amount	Budget	Under/(Over) Budget	
5012840	Travel, State Vehicles	-	2,454.00	2,454.00	0.00%
5012850	Travel, Subsistence & Lodging	1,138.20	6,635.00	5,496.80	17.15%
5012880	Trvl, Meal Reimb- Not Rprtbl	876.25	3,597.00	2,720.75	24.36%
	Total Transportation Services	<u>3,986.20</u>	<u>17,947.00</u>	<u>13,960.80</u>	<u>22.21%</u>
	Total Contractual Svcs	1,280,382.51	2,048,462.00	768,079.49	62.50%
5013000	Supplies And Materials				
5013100	Administrative Supplies				
5013120	Office Supplies	13,134.72	11,696.00	(1,438.72)	112.30%
5013130	Stationery and Forms	-	3,790.00	3,790.00	0.00%
	Total Administrative Supplies	<u>13,134.72</u>	<u>15,486.00</u>	<u>2,351.28</u>	<u>84.82%</u>
5013200	Energy Supplies				
5013230	Gasoline	14.59	-	(14.59)	0.00%
	Total Energy Supplies	<u>14.59</u>	<u>-</u>	<u>(14.59)</u>	<u>0.00%</u>
5013300	Manufctrng and Merch Supplies				
5013350	Packaging & Shipping Supplies	-	99.00	99.00	0.00%
	Total Manufctrng and Merch Supplies	<u>-</u>	<u>99.00</u>	<u>99.00</u>	<u>0.00%</u>
5013500	Repair and Maint. Supplies				
5013520	Custodial Repair & Maint Matrl	-	29.00	29.00	0.00%
	Total Repair and Maint. Supplies	<u>-</u>	<u>29.00</u>	<u>29.00</u>	<u>0.00%</u>
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	335.91	408.00	72.09	82.33%
5013630	Food Service Supplies	26.62	1,108.00	1,081.38	2.40%
5013640	Laundry and Linen Supplies	-	22.00	22.00	0.00%
5013650	Personal Care Supplies	155.76	-	(155.76)	0.00%
	Total Residential Supplies	<u>518.29</u>	<u>1,538.00</u>	<u>1,019.71</u>	<u>33.70%</u>
5013700	Specific Use Supplies				
5013730	Computer Operating Supplies	273.88	182.00	(91.88)	150.48%
	Total Specific Use Supplies	<u>273.88</u>	<u>182.00</u>	<u>(91.88)</u>	<u>150.48%</u>
	Total Supplies And Materials	<u>13,941.48</u>	<u>17,334.00</u>	<u>3,392.52</u>	<u>80.43%</u>
5014000	Transfer Payments				
5014100	Awards, Contrib., and Claims				
5014130	Premiums	108.18	-	(108.18)	0.00%
	Total Awards, Contrib., and Claims	<u>108.18</u>	<u>-</u>	<u>(108.18)</u>	<u>0.00%</u>
	Total Transfer Payments	<u>108.18</u>	<u>-</u>	<u>(108.18)</u>	<u>0.00%</u>
5015000	Continuous Charges				
5015100	Insurance-Fixed Assets				
5015120	Automobile Liability	-	163.00	163.00	0.00%
5015160	Property Insurance	-	504.00	504.00	0.00%
	Total Insurance-Fixed Assets	<u>-</u>	<u>667.00</u>	<u>667.00</u>	<u>0.00%</u>
5015300	Operating Lease Payments				
5015340	Equipment Rentals	5,009.47	9,014.00	4,004.53	55.57%
5015350	Building Rentals	384.60	-	(384.60)	0.00%
5015360	Land Rentals	-	275.00	275.00	0.00%
5015390	Building Rentals - Non State	94,641.46	149,154.00	54,512.54	63.45%
	Total Operating Lease Payments	<u>100,035.53</u>	<u>158,443.00</u>	<u>58,407.47</u>	<u>63.14%</u>

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over)	
				Budget	% of Budget
5015400 Service Charges					
5015460	SPCC And EEI Check Fees	-	5.00	5.00	0.00%
	Total Service Charges	-	5.00	5.00	0.00%
5015500 Insurance-Operations					
5015510	General Liability Insurance	-	1,897.00	1,897.00	0.00%
5015540	Surety Bonds	-	112.00	112.00	0.00%
	Total Insurance-Operations	-	2,009.00	2,009.00	0.00%
	Total Continuous Charges	100,035.53	161,124.00	61,088.47	62.09%
5022000 Equipment					
5022100 Computer Hrdware & Sftware					
5022170	Other Computer Equipment	2,355.94	-	(2,355.94)	0.00%
5022180	Computer Software Purchases	248.16	-	(248.16)	0.00%
	Total Computer Hrdware & Sftware	2,604.10	-	(2,604.10)	0.00%
5022200 Educational & Cultural Equip					
5022240	Reference Equipment	384.00	1,123.00	739.00	34.19%
	Total Educational & Cultural Equip	384.00	1,123.00	739.00	34.19%
5022300 Electrnc & Photographic Equip					
5022380	Electronic & Photo Equip Impr	-	1,666.00	1,666.00	0.00%
	Total Electrnc & Photographic Equip	-	1,666.00	1,666.00	0.00%
5022600 Office Equipment					
5022610	Office Appurtenances	-	202.00	202.00	0.00%
5022620	Office Furniture	5,151.40	1,097.00	(4,054.40)	469.59%
5022630	Office Incidentals	-	75.00	75.00	0.00%
	Total Office Equipment	5,151.40	1,374.00	(3,777.40)	374.92%
5022700 Specific Use Equipment					
5022710	Household Equipment	-	133.00	133.00	0.00%
	Total Specific Use Equipment	-	133.00	133.00	0.00%
	Total Equipment	8,139.50	4,296.00	(3,843.50)	189.47%
	Total Expenditures	3,372,136.27	5,186,589.00	1,814,452.73	65.02%
Allocated Expenditures					
20400	Nursing / Nurse Aid	45,648.97	99,619.71	53,970.74	45.82%
30100	Data Center	1,199,878.65	1,729,590.17	529,711.52	69.37%
30200	Human Resources	100,088.99	248,422.95	148,333.96	40.29%
30300	Finance	569,910.14	722,063.63	152,153.49	78.93%
30400	Director's Office	272,573.42	365,480.41	92,906.99	74.58%
30500	Enforcement	1,693,342.20	2,525,930.44	832,588.24	67.04%
30600	Administrative Proceedings	373,520.18	683,045.26	309,525.08	54.68%
30700	Impaired Practitioners	54,052.95	73,226.24	19,173.29	73.82%
30800	Attorney General	130,376.41	173,842.97	43,466.56	75.00%
30900	Board of Health Professions	149,103.09	207,620.66	58,517.57	71.82%
31100	Maintenance and Repairs	-	3,344.48	3,344.48	0.00%
31300	Emp. Recognition Program	823.16	3,994.37	3,171.21	20.61%
31400	Conference Center	45,680.20	46,633.20	953.00	97.96%
31500	Pgm Devlpmnt & Implmntn	146,319.94	203,805.89	57,485.95	71.79%
	Total Allocated Expenditures	4,781,318.31	7,086,620.38	2,305,302.06	67.47%

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	Amount			% of Budget
		Amount	Budget	Under/(Over) Budget	
	Net Revenue in Excess (Shortfall) of Expenditures	<u>\$ (1,272,015.58)</u>	<u>\$ (3,289,679.38)</u>	<u>\$ (2,017,663.79)</u>	<u>38.67%</u>

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	July	August	September	October	November	December	January
4002400	Fee Revenue							
4002401	Application Fee	166,685.00	156,660.00	143,604.00	191,605.00	175,130.00	150,910.00	135,455.00
4002406	License & Renewal Fee	606,379.00	604,896.00	596,413.00	679,172.00	475,140.00	513,107.00	601,998.00
4002407	Dup. License Certificate Fee	2,175.00	2,025.00	2,015.00	2,190.00	2,000.00	1,930.00	2,190.00
4002408	Board Endorsement - In	5,610.00	7,460.00	7,840.00	7,310.00	4,760.00	3,230.00	5,760.00
4002409	Board Endorsement - Out	1,445.00	2,140.00	1,760.00	2,660.00	2,395.00	1,665.00	1,550.00
4002421	Monetary Penalty & Late Fees	23,065.00	25,570.00	23,950.00	24,678.00	22,805.00	20,281.00	25,182.00
4002432	Misc. Fee (Bad Check Fee)	-	35.00	-	105.00	105.00	-	35.00
	Total Fee Revenue	805,359.00	798,786.00	775,582.00	907,720.00	682,335.00	691,123.00	772,170.00
4003000	Sales of Prop. & Commodities							
4003020	Misc. Sales-Dishonored Payments	-	50.00	-	210.00	125.00	-	10.00
	Total Sales of Prop. & Commodities	-	50.00	-	210.00	125.00	-	10.00
4009000	Other Revenue							
4009060	Miscellaneous Revenue	4,400.00	2,200.00	2,200.00	6,600.00	-	-	-
	Total Other Revenue	4,400.00	2,200.00	2,200.00	6,600.00	-	-	-
	Total Revenue	809,759.00	801,036.00	777,782.00	914,530.00	682,460.00	691,123.00	772,180.00
5011000	Personal Services							
5011100	Employee Benefits							
5011110	Employer Retirement Contrib.	23,412.17	16,297.24	16,408.24	17,345.43	17,648.96	16,847.36	17,661.90
5011120	Fed Old-Age Ins- Sal St Emp	13,592.59	9,632.19	9,820.77	10,103.57	10,162.49	9,962.56	10,103.72
5011130	Fed Old-Age Ins- Wage Earners	1,464.58	849.21	836.04	1,144.48	1,014.26	881.84	1,088.40
5011140	Group Insurance	2,346.28	1,635.24	1,646.02	1,743.69	1,773.56	1,687.22	1,794.60
5011150	Medical/Hospitalization Ins.	33,904.00	23,428.00	23,428.00	24,007.50	24,587.00	22,780.00	23,427.00
5011160	Retiree Medical/Hospitalizatn	2,113.43	1,473.00	1,482.72	1,570.69	1,597.58	1,519.82	1,616.53
5011170	Long term Disability Ins	1,182.13	823.90	829.34	878.54	893.58	850.08	904.17
5011190	Employer Retirement Contrib	-	-	-	-	-	-	-
	Total Employee Benefits	78,015.18	54,138.78	54,451.13	56,793.90	57,677.43	54,528.88	56,596.32
5011200	Salaries							
5011220	Salaries, Appointed Officials	-	-	-	-	-	-	-

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5011230	Salaries, Classified	176,371.04	125,760.55	129,430.98	133,595.27	135,503.05	121,773.48	128,847.97
5011250	Salaries, Overtime	3,407.00	4,847.37	3,574.44	2,993.39	2,073.51	2,728.93	498.53
	Total Salaries	179,778.04	130,607.92	133,005.42	136,588.66	137,576.56	124,502.41	129,346.50
5011380	Deferred Compnstrn Match Prmts	690.00	435.00	435.00	475.00	495.00	490.00	540.00
	Total Special Payments	690.00	435.00	435.00	475.00	495.00	490.00	540.00
5011400	Wages							
5011410	Wages, General	19,144.72	11,100.78	10,928.73	14,572.35	13,258.42	11,527.52	14,227.28
5011430	Wages, Overtime	-	-	-	388.04	-	-	-
	Total Wages	19,144.72	11,100.78	10,928.73	14,960.39	13,258.42	11,527.52	14,227.28
5011500	Disability Benefits							
5011530	Short-trm Disability Benefits	5,168.08	-	-	-	-	10,284.18	7,390.90
	Total Disability Benefits	5,168.08	-	-	-	-	10,284.18	7,390.90
5011600	Terminatn Personal Svce Costs							
5011620	Salaries, Annual Leave Balanc	-	-	-	145.98	-	124.80	-
5011640	Salaries, Cmp Leave Balances	-	-	-	64.88	-	-	-
5011660	Defined Contribution Match - Hy	748.70	542.38	542.38	610.88	614.88	527.44	818.51
	Total Terminatn Personal Svce Costs	748.70	542.38	542.38	821.74	614.88	652.24	818.51
	Total Personal Services	283,544.72	196,824.86	199,362.66	209,639.69	209,622.29	201,985.23	208,919.51
5012000	Contractual Svcs							
5012100	Communication Services							
5012110	Express Services	-	205.43	325.56	1,090.36	249.40	403.35	76.92
5012140	Postal Services	8,021.15	14,448.95	7,897.20	14,383.63	8,958.35	7,852.49	5,302.97
5012150	Printing Services	-	-	2,001.45	-	-	-	-
5012160	Telecommunications Svcs (VITA)	1,080.57	1,123.79	-	-	749.56	-	775.52
5012170	Telecomm. Svcs (Non-State)	67.50	45.00	45.00	45.00	45.00	45.00	45.00
5012190	Inbound Freight Services	-	-	10.00	34.24	-	22.32	-
	Total Communication Services	9,169.22	15,823.17	10,279.21	15,553.23	10,002.31	8,323.16	6,200.41
5012200	Employee Development Services							
5012240	Employee Trainng/Workshop/Conf	1,950.00	-	-	-	-	1,349.00	-
	Total Employee Development Services	1,950.00	-	-	-	-	1,349.00	-

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5012400	Mgmnt and Informational Svcs							
5012420	Fiscal Services	13,002.82	10,224.03	12,052.46	23,061.46	12,336.73	50.00	8,905.76
5012430	Attorney Services	-	8,209.50	-	-	-	-	-
5012440	Management Services	-	1,240.63	-	(21.81)	-	113.30	-
5012470	Legal Services	-	-	-	1,820.00	1,235.00	195.00	1,300.00
	Total Mgmnt and Informational Svcs	13,002.82	19,674.16	12,052.46	24,859.65	13,571.73	358.30	10,205.76
5012500	Repair and Maintenance Svcs							
5012530	Equipment Repair & Maint Srvc	-	-	-	-	660.00	-	-
	Total Repair and Maintenance Svcs	-	-	-	-	660.00	-	-
5012600	Support Services							
5012630	Clerical Services	-	21,892.50	26,707.16	32,806.25	18,060.00	39,692.50	24,486.30
5012640	Food & Dietary Services	-	319.83	1,318.30	689.41	1,648.22	1,651.95	906.78
5012650	Laundry and Linen Services	-	-	-	-	-	-	-
5012660	Manual Labor Services	3,065.98	2,567.29	3,460.12	2,005.46	2,423.35	1,521.77	3,261.02
5012670	Production Services	17,963.37	12,478.99	22,534.60	10,328.84	16,374.36	11,583.17	11,916.47
5012680	Skilled Services	72,534.53	74,341.44	72,561.81	76,517.05	72,018.27	76,733.97	72,018.27
	Total Support Services	93,563.88	111,600.05	126,581.99	122,347.01	110,524.20	131,183.36	112,588.84
5012700	Technical Services							
5012780	VITA InT Int Cost Goods&Svs	-	-	1,154.53	-	-	3,408.63	-
	Total Technical Services	-	-	1,154.53	-	-	3,408.63	-
5012800	Transportation Services							
5012820	Travel, Personal Vehicle	-	317.80	31.57	67.90	496.49	107.54	-
5012830	Travel, Public Carriers	-	-	-	332.40	-	-	-
5012850	Travel, Subsistence & Lodging	-	100.37	-	204.38	224.88	-	-
5012880	Trvl, Meal Reimb- Not Rprtble	-	50.25	-	127.50	307.50	-	-
	Total Transportation Services	-	468.42	31.57	732.18	1,028.87	107.54	-
	Total Contractual Svcs	117,685.92	147,565.80	150,099.76	163,492.07	135,787.11	144,729.99	128,995.01
5013000	Supplies And Materials							
5013100	Administrative Supplies							

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5013120	Office Supplies	-	761.12	1,116.65	1,292.91	2,618.60	2,229.79	636.13
	Total Administrative Supplies	-	761.12	1,116.65	1,292.91	2,618.60	2,229.79	636.13
5013200	Energy Supplies							
5013230	Gasoline	14.59	-	-	-	-	-	-
	Total Energy Supplies	14.59	-	-	-	-	-	-
5013600	Residential Supplies							
5013620	Food and Dietary Supplies	46.26	-	210.14	-	79.51	-	-
5013630	Food Service Supplies	-	-	-	-	-	-	-
5013650	Personal Care Supplies	155.76	-	-	-	-	-	-
	Total Residential Supplies	202.02	-	210.14	-	79.51	-	-
5013700	Specific Use Supplies							
5013730	Computer Operating Supplies	-	62.00	-	211.88	-	-	-
	Total Specific Use Supplies	-	62.00	-	211.88	-	-	-
	Total Supplies And Materials	216.61	823.12	1,326.79	1,504.79	2,698.11	2,229.79	636.13
5014000	Transfer Payments							
5014100	Awards, Contrib., and Claims							
5014130	Premiums	-	-	-	-	-	43.18	-
	Total Awards, Contrib., and Claims	-	-	-	-	-	43.18	-
	Total Transfer Payments	-	-	-	-	-	43.18	-
5015000	Continuous Charges							
5015300	Operating Lease Payments							
5015340	Equipment Rentals	-	734.12	259.80	660.71	699.22	673.49	660.71
5015350	Building Rentals	-	115.20	-	-	133.20	-	-
5015390	Building Rentals - Non State	9,989.96	11,693.95	10,226.17	9,989.96	11,134.51	9,989.96	9,989.96
	Total Operating Lease Payments	9,989.96	12,543.27	10,485.97	10,650.67	11,966.93	10,663.45	10,650.67
	Total Continuous Charges	9,989.96	12,543.27	10,485.97	10,650.67	11,966.93	10,663.45	10,650.67
5022000	Equipment							

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5022170	Other Computer Equipment	-	-	-	1,202.98	995.00	-	-
5022180	Computer Software Purchases	-	-	-	-	-	248.16	-
	Total Computer Hrdware & Sftware	-	-	-	1,202.98	995.00	248.16	-
5022200	Educational & Cultural Equip							
5022240	Reference Equipment	-	-	-	384.00	-	-	-
	Total Educational & Cultural Equip	-	-	-	384.00	-	-	-
5022620	Office Furniture	-	-	-	2,109.40	1,425.00	-	697.00
	Total Office Equipment	-	-	-	2,109.40	1,425.00	-	697.00
	Total Equipment	-	-	-	3,696.38	2,420.00	248.16	697.00
	Total Expenditures	411,437.21	357,757.05	361,275.18	388,983.60	362,494.44	359,899.80	349,898.32
Allocated Expenditures								
20400	Nursing / Nurse Aid	5,823.27	4,446.03	1,647.00	7,625.78	6,610.21	4,584.05	2,665.64
30100	Data Center	153,994.04	57,546.31	146,250.63	133,335.90	52,978.31	174,918.56	125,510.44
30200	Human Resources	528.50	706.83	588.75	693.94	94,107.64	1,275.27	635.97
30300	Finance	115,892.23	61,037.58	60,505.71	32,709.77	77,501.39	57,917.62	40,814.49
30400	Director's Office	37,468.25	30,084.57	28,148.74	29,016.32	27,619.87	28,007.67	30,089.59
30500	Enforcement	244,671.07	180,029.50	173,314.38	178,511.96	179,113.23	183,861.42	188,285.19
30600	Administrative Proceedings	65,307.24	42,043.39	33,040.69	32,920.32	41,068.97	33,227.34	47,394.43
30700	Impaired Practitioners	8,335.06	6,057.80	5,643.09	5,566.36	5,560.60	5,750.46	5,669.09
30800	Attorney General	-	-	43,458.80	43,458.80	-	-	43,458.80
30900	Board of Health Professions	21,731.89	15,630.88	14,246.29	15,745.23	15,864.88	13,725.72	16,232.84
31300	Emp. Recognition Program	-	-	-	-	-	-	777.88
31400	Conference Center	57.31	108.75	84,260.06	(9,951.36)	(29,328.40)	454.00	50.92
31500	Pgm Devlpmnt & Implmntn	16,955.97	15,094.42	14,126.28	14,647.01	16,478.05	14,576.46	14,348.00
	Total Allocated Expenditures	670,764.83	412,786.07	605,230.43	484,280.04	487,574.76	518,298.56	515,933.28
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (272,443.04)	\$ 30,492.88	\$ (188,723.61)	\$ 41,266.36	\$ (167,609.20)	\$ (187,075.36)	\$ (93,651.60)

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	February	March	Total
4002400	Fee Revenue			
4002401	Application Fee	158,220.00	227,580.00	1,505,849.00
4002406	License & Renewal Fee	474,871.00	505,904.00	5,057,880.00
4002407	Dup. License Certificate Fee	2,225.00	1,890.00	18,640.00
4002408	Board Endorsement - In	4,590.00	4,760.00	51,320.00
4002409	Board Endorsement - Out	1,495.00	2,425.00	17,535.00
4002421	Monetary Penalty & Late Fees	20,392.00	24,122.00	210,045.00
4002432	Misc. Fee (Bad Check Fee)	-	95.00	375.00
	Total Fee Revenue	661,793.00	766,776.00	6,861,644.00
4003000	Sales of Prop. & Commodities			
4003020	Misc. Sales-Dishonored Payments	50.00	250.00	695.00
	Total Sales of Prop. & Commodities	50.00	250.00	695.00
4009000	Other Revenue			
4009060	Miscellaneous Revenue	-	3,700.00	19,100.00
	Total Other Revenue	-	3,700.00	19,100.00
	Total Revenue	661,843.00	770,726.00	6,881,439.00
5011000	Personal Services			
5011100	Employee Benefits			
5011110	Employer Retirement Contrib.	18,022.02	17,971.63	161,614.95
5011120	Fed Old-Age Ins- Sal St Emp	10,986.41	11,074.68	95,438.98
5011130	Fed Old-Age Ins- Wage Earners	1,219.31	1,152.40	9,650.52
5011140	Group Insurance	1,830.92	2,192.90	16,650.43
5011150	Medical/Hospitalization Ins.	27,645.00	27,271.00	230,477.50
5011160	Retiree Medical/Hospitalizatn	1,649.24	1,975.27	14,998.28
5011170	Long term Disability Ins	922.48	923.33	8,207.55
5011190	Employer Retirement Contrib	-	1,841.65	1,841.65
	Total Employee Benefits	62,275.38	64,402.86	538,879.86
5011200	Salaries			
5011220	Salaries, Appointed Officials	9,166.66	9,166.66	18,333.32

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	February	March	Total
5011230	Salaries, Classified	130,856.59	131,956.29	1,214,095.22
5011250	Salaries, Overtime	1,750.36	454.57	22,328.10
	Total Salaries	141,773.61	141,577.52	1,254,756.64
5011380	Deferred Compnstrn Match Prmts	540.00	580.00	4,680.00
	Total Special Payments	540.00	580.00	4,680.00
5011400	Wages			-
5011410	Wages, General	15,939.13	15,064.00	125,762.93
5011430	Wages, Overtime	-	-	388.04
	Total Wages	15,939.13	15,064.00	126,150.97
5011500	Disability Benefits			
5011530	Short-trm Disability Benefits	7,240.06	8,600.55	38,683.77
	Total Disability Benefits	7,240.06	8,600.55	38,683.77
5011600	Terminatn Personal Svce Costs			
5011620	Salaries, Annual Leave Balanc	-	-	270.78
5011640	Salaries, Cmp Leave Balances	-	-	64.88
5011660	Defined Contribution Match - Hy	818.50	818.50	6,042.17
	Total Terminatn Personal Svce Costs	818.50	818.50	6,377.83
	Total Personal Services	228,586.68	231,043.43	1,969,529.07
5012000	Contractual Svcs			-
5012100	Communication Services			-
5012110	Express Services	1,110.79	802.01	4,263.82
5012140	Postal Services	7,565.27	11,270.06	85,700.07
5012150	Printing Services	-	-	2,001.45
5012160	Telecommunications Svcs (VITA)	1,499.76	1,499.06	6,728.26
5012170	Telecomm. Svcs (Non-State)	45.00	45.00	427.50
5012190	Inbound Freight Services	-	-	66.56
	Total Communication Services	10,220.82	13,616.13	99,187.66
5012200	Employee Development Services			
5012240	Employee Trainng/Workshop/Conf	149.00	-	3,448.00
	Total Employee Development Services	149.00	-	3,448.00

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	February	March	Total
5012400	Mgmnt and Informational Svcs			
5012420	Fiscal Services	16,072.50	9,967.65	105,673.41
5012430	Attorney Services	-	-	8,209.50
5012440	Management Services	80.61	-	1,412.73
5012470	Legal Services	-	-	4,550.00
	Total Mgmnt and Informational Svcs	16,153.11	9,967.65	119,845.64
5012500	Repair and Maintenance Svcs			
5012530	Equipment Repair & Maint Svc	175.00	-	835.00
	Total Repair and Maintenance Svcs	175.00	-	835.00
5012600	Support Services			
5012630	Clerical Services	21,462.50	18,465.00	203,572.21
5012640	Food & Dietary Services	591.92	2,359.74	9,486.15
5012650	Laundry and Linen Services	420.77	-	420.77
5012660	Manual Labor Services	2,688.36	2,417.74	23,411.09
5012670	Production Services	19,630.15	11,069.28	133,879.23
5012680	Skilled Services	73,308.92	87,713.14	677,747.40
	Total Support Services	118,102.62	122,024.90	1,048,516.85
5012700	Technical Services			
5012780	VITA InT Int Cost Goods&Svs	-	-	4,563.16
	Total Technical Services	-	-	4,563.16
5012800	Transportation Services			
5012820	Travel, Personal Vehicle	144.98	473.07	1,639.35
5012830	Travel, Public Carriers	-	-	332.40
5012850	Travel, Subsistence & Lodging	-	608.57	1,138.20
5012880	Trvl, Meal Reimb- Not Rprtble	-	391.00	876.25
	Total Transportation Services	144.98	1,472.64	3,986.20
	Total Contractual Svcs	144,945.53	147,081.32	1,280,382.51
5013000	Supplies And Materials			
5013100	Administrative Supplies			-

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	February	March	Total
5013120	Office Supplies	478.34	4,001.18	13,134.72
	Total Administrative Supplies	478.34	4,001.18	13,134.72
5013200	Energy Supplies			
5013230	Gasoline	-	-	14.59
	Total Energy Supplies	-	-	14.59
5013600	Residential Supplies			
5013620	Food and Dietary Supplies	-	-	335.91
5013630	Food Service Supplies	26.62	-	26.62
5013650	Personal Care Supplies	-	-	155.76
	Total Residential Supplies	26.62	-	518.29
5013700	Specific Use Supplies			
5013730	Computer Operating Supplies	-	-	273.88
	Total Specific Use Supplies	-	-	273.88
	Total Supplies And Materials	504.96	4,001.18	13,941.48
5014000	Transfer Payments			
5014100	Awards, Contrib., and Claims			
5014130	Premiums	-	65.00	108.18
	Total Awards, Contrib., and Claims	-	65.00	108.18
	Total Transfer Payments	-	65.00	108.18
5015000	Continuous Charges			
5015300	Operating Lease Payments			
5015340	Equipment Rentals	660.71	660.71	5,009.47
5015350	Building Rentals	136.20	-	384.60
5015390	Building Rentals - Non State	10,744.33	10,882.66	94,641.46
	Total Operating Lease Payments	11,541.24	11,543.37	100,035.53
	Total Continuous Charges	11,541.24	11,543.37	100,035.53
5022000	Equipment			

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	February	March	Total
5022170	Other Computer Equipment	-	157.96	2,355.94
5022180	Computer Software Purchases	-	-	248.16
	Total Computer Hrdware & Sftware	-	157.96	2,604.10
5022200	Educational & Cultural Equip			
5022240	Reference Equipment	-	-	384.00
	Total Educational & Cultural Equip	-	-	384.00
5022620	Office Furniture	920.00	-	5,151.40
	Total Office Equipment	920.00	-	5,151.40
	Total Equipment	920.00	157.96	8,139.50
	Total Expenditures	386,498.41	393,892.26	3,372,136.27
Allocated Expenditures				
20400	Nursing / Nurse Aid	5,752.82	6,494.17	45,648.97
30100	Data Center	123,245.95	232,098.49	1,199,878.65
30200	Human Resources	721.61	830.46	100,088.99
30300	Finance	90,857.12	32,674.23	569,910.14
30400	Director's Office	29,586.37	32,552.04	272,573.42
30500	Enforcement	178,042.55	187,512.91	1,693,342.20
30600	Administrative Proceedings	42,353.24	36,164.57	373,520.18
30700	Impaired Practitioners	5,876.08	5,594.42	54,052.95
30800	Attorney General	-	-	130,376.41
30900	Board of Health Professions	17,821.08	18,104.28	149,103.09
31300	Emp. Recognition Program	-	45.28	823.16
31400	Conference Center	(56.54)	85.45	45,680.20
31500	Pgm Devlpmnt & Implmentn	15,034.53	25,059.22	146,319.94
	Total Allocated Expenditures	509,234.82	577,215.52	4,781,318.31
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (233,890.23)	\$ (200,381.78)	\$ (1,272,015.58)

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
4002400	Fee Revenue				
4002401	Application Fee	1,975.00	300.00	(1,675.00)	658.33%
4002406	License & Renewal Fee	810,340.00	1,165,275.00	354,935.00	69.54%
4002421	Monetary Penalty & Late Fees	-	330.00	330.00	0.00%
4002432	Misc. Fee (Bad Check Fee)	455.00	700.00	245.00	65.00%
	Total Fee Revenue	812,770.00	1,166,605.00	353,835.00	69.67%
4003000	Sales of Prop. & Commodities				
4003007	Sales of Goods/Svces to State	403,050.17	545,764.00	142,713.83	73.85%
4003020	Misc. Sales-Dishonored Payments	355.00	-	(355.00)	0.00%
	Total Sales of Prop. & Commodities	403,405.17	545,764.00	142,358.83	73.92%
4009000	Other Revenue				
	Total Revenue	1,216,175.17	1,712,369.00	496,193.83	71.02%
5011110	Employer Retirement Contrib.	9,529.71	15,717.00	6,187.29	60.63%
5011120	Fed Old-Age Ins- Sal St Emp	5,765.46	8,913.00	3,147.54	64.69%
5011130	Fed Old-Age Ins- Wage Earners	5,745.22	5,223.00	(522.22)	110.00%
5011140	Group Insurance	951.02	1,527.00	575.98	62.28%
5011150	Medical/Hospitalization Ins.	21,674.00	36,144.00	14,470.00	59.97%
5011160	Retiree Medical/Hospitalizatn	856.59	1,375.00	518.41	62.30%
5011170	Long term Disability Ins	479.20	769.00	289.80	62.31%
	Total Employee Benefits	45,001.20	69,668.00	24,666.80	64.59%
5011200	Salaries				
5011230	Salaries, Classified	72,738.11	116,505.00	43,766.89	62.43%
5011250	Salaries, Overtime	3,809.15	-	(3,809.15)	0.00%
	Total Salaries	76,547.26	116,505.00	39,957.74	65.70%
5011300	Special Payments				
5011380	Deferred Compnstn Match Pmts	380.00	1,440.00	1,060.00	26.39%
	Total Special Payments	380.00	1,440.00	1,060.00	26.39%
5011400	Wages				
5011410	Wages, General	74,679.07	68,269.00	(6,410.07)	109.39%
5011430	Wages, Overtime	421.94	-	(421.94)	0.00%
	Total Wages	75,101.01	68,269.00	(6,832.01)	110.01%
5011600	Terminatn Personal Svce Costs				
5011620	Salaries, Annual Leave Balanc	4,065.07	-	(4,065.07)	0.00%
5011640	Salaries, Cmp Leave Balances	74.52	-	(74.52)	0.00%
5011660	Defined Contribution Match - Hy	263.47	-	(263.47)	0.00%
	Total Terminatn Personal Svce Costs	4,403.06	-	(4,403.06)	0.00%
5011930	Turnover/Vacancy Benefits				
	Total Personal Services	201,432.53	255,882.00	54,449.47	78.72%
5012000	Contractual Svcs				
5012100	Communication Services				
5012110	Express Services	5.71	-	(5.71)	0.00%
5012140	Postal Services	36,039.78	32,117.00	(3,922.78)	112.21%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
5012150	Printing Services	273.27	276.00	2.73	99.01%
5012160	Telecommunications Svcs (VITA)	69.36	2,500.00	2,430.64	2.77%
	Total Communication Services	36,388.12	34,893.00	(1,495.12)	104.28%
5012300	Health Services				
5012360	X-ray and Laboratory Services	-	125.00	125.00	0.00%
	Total Health Services	-	125.00	125.00	0.00%
5012400	Mgmnt and Informational Svcs	-			
5012420	Fiscal Services	16,313.44	24,920.00	8,606.56	65.46%
5012440	Management Services	194.02	530.00	335.98	36.61%
5012460	Public Infrmtnl & Relatn Svcs	-	10.00	10.00	0.00%
	Total Mgmnt and Informational Svcs	16,507.46	25,460.00	8,952.54	64.84%
5012500	Repair and Maintenance Svcs				
5012560	Mechanical Repair & Maint Svc	-	72.00	72.00	0.00%
	Total Repair and Maintenance Svcs	-	72.00	72.00	0.00%
5012600	Support Services				
5012650	Laundry and Linen Services	57.79	-	(57.79)	0.00%
5012660	Manual Labor Services	1,849.92	2,454.00	604.08	75.38%
5012670	Production Services	11,100.86	10,300.00	(800.86)	107.78%
5012680	Skilled Services	11,099.59	48,303.00	37,203.41	22.98%
	Total Support Services	24,108.16	61,057.00	36,948.84	39.48%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	4,094.70	6,893.00	2,798.30	59.40%
5012830	Travel, Public Carriers	154.42	-	(154.42)	0.00%
5012840	Travel, State Vehicles	1,554.47	310.00	(1,244.47)	501.44%
5012850	Travel, Subsistence & Lodging	2,098.09	912.00	(1,186.09)	230.05%
5012880	Trvl, Meal Reimb- Not Rprtble	1,253.75	528.00	(725.75)	237.45%
	Total Transportation Services	9,155.43	8,643.00	(512.43)	105.93%
	Total Contractual Svcs	86,159.17	130,250.00	44,090.83	66.15%
5013000	Supplies And Materials				
5013100	Administrative Supplies				
5013120	Office Supplies	809.29	1,092.00	282.71	74.11%
5013130	Stationery and Forms	-	1,203.00	1,203.00	0.00%
	Total Administrative Supplies	809.29	2,295.00	1,485.71	35.26%
5013200	Energy Supplies				
5013230	Gasoline	23.56	-	(23.56)	0.00%
	Total Energy Supplies	23.56	-	(23.56)	0.00%
5013300	Manufctrng and Merch Supplies				
5013350	Packaging & Shipping Supplies	-	20.00	20.00	0.00%
	Total Manufctrng and Merch Supplies	-	20.00	20.00	0.00%
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	-	80.00	80.00	0.00%
5013630	Food Service Supplies	-	226.00	226.00	0.00%
	Total Residential Supplies	-	306.00	306.00	0.00%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	Amount			% of Budget
		Amount	Budget	Under/(Over) Budget	
	Total Supplies And Materials	832.85	2,621.00	1,788.15	31.78%
5015000	Continuous Charges				
5015100	Insurance-Fixed Assets				
5015160	Property Insurance	-	106.00	106.00	0.00%
	Total Insurance-Fixed Assets	-	106.00	106.00	0.00%
5015300	Operating Lease Payments				
5015340	Equipment Rentals	5.29	-	(5.29)	0.00%
5015350	Building Rentals	42.42	-	(42.42)	0.00%
5015360	Land Rentals	-	50.00	50.00	0.00%
5015390	Building Rentals - Non State	22,259.72	35,414.00	13,154.28	62.86%
	Total Operating Lease Payments	22,307.43	35,464.00	13,156.57	62.90%
5015500	Insurance-Operations				
5015510	General Liability Insurance	-	399.00	399.00	0.00%
5015540	Surety Bonds	-	24.00	24.00	0.00%
	Total Insurance-Operations	-	423.00	423.00	0.00%
	Total Continuous Charges	22,307.43	35,993.00	13,685.57	61.98%
5022000	Equipment				
5022200	Educational & Cultural Equip				
5022240	Reference Equipment	-	162.00	162.00	0.00%
	Total Educational & Cultural Equip	-	162.00	162.00	0.00%
5022600	Office Equipment				
5022680	Office Equipment Improvements	-	4.00	4.00	0.00%
	Total Office Equipment	-	4.00	4.00	0.00%
	Total Equipment	-	166.00	166.00	0.00%
	Total Expenditures	310,731.98	424,912.00	114,180.02	73.13%
	Allocated Expenditures				
20400	Nursing / Nurse Aid	23,907.63	32,465.29	8,557.66	73.64%
30100	Data Center	159,980.81	231,136.29	71,155.48	69.21%
30200	Human Resources	13,604.20	24,970.47	11,366.26	54.48%
30300	Finance	138,442.50	175,004.61	36,562.10	79.11%
30400	Director's Office	66,154.74	88,580.50	22,425.76	74.68%
30500	Enforcement	452,450.22	728,057.43	275,607.21	62.14%
30600	Administrative Proceedings	139,094.89	175,422.13	36,327.24	79.29%
30700	Impaired Practitioners	1,025.98	1,873.57	847.60	54.76%
30800	Attorney General	775.00	1,033.38	258.38	75.00%
30900	Board of Health Professions	36,185.74	50,320.46	14,134.71	71.91%
31100	Maintenance and Repairs	-	794.07	794.07	0.00%
31300	Emp. Recognition Program	107.26	401.50	294.24	26.71%
31400	Conference Center	10,845.67	11,071.94	226.27	97.96%
31500	Pgm Devlpmnt & Implmntn	35,437.86	49,395.88	13,958.02	71.74%
	Total Allocated Expenditures	1,078,012.51	1,570,527.51	492,514.99	68.64%

Virginia Department of Health Professions
 Revenue and Expenditures Summary
 Department 11200 - Certified Nurse Aides
 For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (172,569.32)	\$ (283,070.51)	\$ (110,501.18)	60.96%

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	July	August	September	October	November	December	January
4002400	Fee Revenue							
4002401	Application Fee	275.00	25.00	275.00	225.00	350.00	75.00	250.00
4002406	License & Renewal Fee	103,845.00	96,160.00	99,540.00	95,750.00	74,720.00	62,320.00	85,410.00
4002432	Misc. Fee (Bad Check Fee)	35.00	40.00	35.00	35.00	35.00	70.00	35.00
	Total Fee Revenue	104,155.00	96,225.00	99,850.00	96,010.00	75,105.00	62,465.00	85,695.00
4003000	Sales of Prop. & Commodities							
4003007	Sales of Goods/Svces to State	-	-	90,750.55	-	52,061.88	-	47,751.24
4003020	Misc. Sales-Dishonored Payments	30.00	60.00	-	-	60.00	30.00	60.00
	Total Sales of Prop. & Commodities	30.00	60.00	90,750.55	-	52,121.88	30.00	47,811.24
	Total Revenue	104,185.00	96,285.00	190,600.55	96,010.00	127,226.88	62,495.00	133,506.24
5011000	Personal Services							
5011100	Employee Benefits							
5011110	Employer Retirement Contrib.	1,871.40	1,285.02	1,285.02	1,046.67	808.32	808.32	808.32
5011120	Fed Old-Age Ins- Sal St Emp	1,330.08	722.56	760.99	653.56	492.33	473.49	451.67
5011130	Fed Old-Age Ins- Wage Earners	889.48	358.68	323.82	706.73	879.52	663.39	773.47
5011140	Group Insurance	185.67	127.50	127.50	104.35	81.20	81.20	81.20
5011150	Medical/Hospitalization Ins.	4,328.50	2,965.00	2,965.00	2,385.50	1,806.00	1,806.00	1,806.00
5011160	Retiree Medical/Hospitalizatn	167.22	114.84	114.84	93.99	73.14	73.14	73.14
5011170	Long term Disability Ins	93.54	64.24	64.24	52.58	40.92	40.92	40.92
	Total Employee Benefits	8,865.89	5,637.84	5,641.41	5,043.38	4,181.43	3,946.46	4,034.72
5011200	Salaries							
5011230	Salaries, Classified	14,315.07	9,732.34	9,732.34	7,965.46	6,198.58	6,198.58	6,198.58
5011250	Salaries, Overtime	-	442.84	944.73	1,161.95	679.02	433.00	147.61
	Total Salaries	14,315.07	10,175.18	10,677.07	9,127.41	6,877.60	6,631.58	6,346.19
5011380	Deferred Compnstrn Match Pmnts	60.00	40.00	40.00	40.00	40.00	40.00	40.00
	Total Special Payments	60.00	40.00	40.00	40.00	40.00	40.00	40.00
5011400	Wages							

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5011410	Wages, General	11,627.27	4,688.40	4,233.19	8,816.44	11,497.00	8,671.88	10,110.53
5011430	Wages, Overtime	-	-	-	421.94	-	-	-
	Total Wages	11,627.27	4,688.40	4,233.19	9,238.38	11,497.00	8,671.88	10,110.53
5011600	Terminatn Personal Svce Costs							
5011620	Salaries, Annual Leave Balanc	4,065.07	-	-	-	-	-	-
5011640	Salaries, Cmp Leave Balances	74.52	-	-	-	-	-	-
5011660	Defined Contribution Match - Hy	40.59	27.86	27.86	27.86	27.86	27.86	27.86
	Total Terminatn Personal Svce Costs	4,180.18	27.86	27.86	27.86	27.86	27.86	27.86
	Total Personal Services	39,048.41	20,569.28	20,619.53	23,477.03	22,623.89	19,317.78	20,559.30
5012000	Contractual Svcs							
5012100	Communication Services							
5012110	Express Services	-	-	-	5.71	-	-	-
5012140	Postal Services	3,316.70	5,322.67	4,018.19	4,857.97	5,047.55	5,725.45	1,760.24
5012150	Printing Services	-	-	273.27	-	-	-	-
5012160	Telecommunications Svcs (VITA)	34.00	35.36	-	-	-	-	-
	Total Communication Services	3,350.70	5,358.03	4,291.46	4,863.68	5,047.55	5,725.45	1,760.24
5012400	Mgmnt and Informational Svcs							
5012420	Fiscal Services	2,212.19	1,953.32	1,930.37	3,442.48	1,555.60	140.00	1,324.54
5012440	Management Services	-	170.39	-	(3.00)	-	15.56	-
	Total Mgmnt and Informational Svcs	2,212.19	2,123.71	1,930.37	3,439.48	1,555.60	155.56	1,324.54
5012600	Support Services							
5012650	Laundry and Linen Services	-	-	-	-	-	-	-
5012660	Manual Labor Services	254.37	419.83	148.65	303.29	292.15	150.04	89.01
5012670	Production Services	1,627.17	2,071.45	1,059.51	1,534.11	2,146.76	1,142.26	288.94
5012680	Skilled Services	1,806.91	-	1,290.65	1,548.78	1,290.65	1,290.65	1,290.65
	Total Support Services	3,688.45	2,491.28	2,498.81	3,386.18	3,729.56	2,582.95	1,668.60
5012800	Transportation Services							
5012820	Travel, Personal Vehicle	548.66	241.47	69.55	579.96	1,403.94	368.64	655.76

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5012830	Travel, Public Carriers	-	-	-	-	116.60	37.82	-
5012840	Travel, State Vehicles	50.66	127.32	-	127.32	163.40	146.10	607.77
5012850	Travel, Subsistence & Lodging	490.56	-	-	309.12	726.34	572.07	-
5012880	Trvl, Meal Reimb- Not Rprtble	144.50	-	-	296.50	569.75	243.00	-
	Total Transportation Services	1,234.38	368.79	69.55	1,312.90	2,980.03	1,367.63	1,263.53
	Total Contractual Svs	10,485.72	10,341.81	8,790.19	13,002.24	13,312.74	9,831.59	6,016.91
5013000	Supplies And Materials							
5013100	Administrative Supplies							
5013120	Office Supplies	-	45.99	60.73	44.43	238.73	59.93	56.00
	Total Administrative Supplies	-	45.99	60.73	44.43	238.73	59.93	56.00
5013200	Energy Supplies							
5013230	Gasoline	-	-	-	-	7.29	16.27	-
	Total Energy Supplies	-	-	-	-	7.29	16.27	-
	Total Supplies And Materials	-	45.99	60.73	44.43	246.02	76.20	56.00
5015000	Continuous Charges							
5015300	Operating Lease Payments							
5015340	Equipment Rentals	-	-	-	-	5.29	-	-
5015350	Building Rentals	-	13.62	-	-	14.40	-	-
5015390	Building Rentals - Non State	2,371.88	2,776.45	2,427.96	2,371.88	2,643.62	2,371.88	2,371.88
	Total Operating Lease Payments	2,371.88	2,790.07	2,427.96	2,371.88	2,663.31	2,371.88	2,371.88
	Total Continuous Charges	2,371.88	2,790.07	2,427.96	2,371.88	2,663.31	2,371.88	2,371.88
	Total Expenditures	51,906.01	33,747.15	31,898.41	38,895.58	38,845.96	31,597.45	29,004.09

Allocated Expenditures

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	July	August	September	October	November	December	January
20400	Nursing / Nurse Aid	2,007.92	1,438.07	1,352.45	2,067.60	5,784.71	1,746.64	3,332.64
30100	Data Center	22,293.19	7,500.99	19,761.85	18,382.20	7,102.94	23,557.57	17,242.26
30200	Human Resources	69.93	75.91	63.01	85.41	12,926.36	150.89	83.82
30300	Finance	29,246.36	14,731.13	14,372.19	8,024.29	19,327.31	14,042.03	10,209.26
30400	Director's Office	9,455.42	7,260.77	6,686.29	7,118.22	6,887.85	6,790.41	7,526.55
30500	Enforcement	87,807.80	52,289.22	45,269.69	45,345.15	45,748.59	46,440.27	44,777.41
30600	Administrative Proceedings	22,350.10	12,528.19	14,149.43	12,351.42	15,521.44	16,117.93	24,411.58
30700	Impaired Practitioners	173.65	107.79	118.80	99.76	97.55	103.05	99.81
30800	Attorney General	-	-	258.33	258.33	-	-	258.33
30900	Board of Health Professions	5,484.22	3,772.44	3,383.98	3,862.59	3,956.39	3,327.78	4,060.45
31300	Emp. Recognition Program	-	-	-	-	-	-	102.53
31400	Conference Center	13.61	25.82	20,005.53	(2,362.71)	(6,963.33)	107.79	12.09
31500	Pgm Devlpmnt & Implmentn	4,278.98	3,642.97	3,355.48	3,593.17	4,109.30	3,534.04	3,588.98
	Total Allocated Expenditures	183,181.17	103,373.29	128,777.05	98,825.44	114,499.12	115,918.39	115,705.71
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (130,902.18)	\$ (40,835.44)	\$ 29,925.09	\$ (41,711.02)	\$ (26,118.20)	\$ (85,020.84)	\$ (11,203.56)

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	February	March	Total
4002400	Fee Revenue			
4002401	Application Fee	175.00	325.00	1,975.00
4002406	License & Renewal Fee	100,110.00	92,485.00	810,340.00
4002432	Misc. Fee (Bad Check Fee)	135.00	35.00	455.00
	Total Fee Revenue	100,420.00	92,845.00	812,770.00
4003000	Sales of Prop. & Commodities			
4003007	Sales of Goods/Svces to State	112,204.37	100,282.13	403,050.17
4003020	Misc. Sales-Dishonored Payments	65.00	50.00	355.00
	Total Sales of Prop. & Commodities	112,269.37	100,332.13	403,405.17
	Total Revenue	212,689.37	193,177.13	1,216,175.17
5011000	Personal Services			
5011100	Employee Benefits			
5011110	Employer Retirement Contrib.	808.32	808.32	9,529.71
5011120	Fed Old-Age Ins- Sal St Emp	440.39	440.39	5,765.46
5011130	Fed Old-Age Ins- Wage Earners	471.48	678.65	5,745.22
5011140	Group Insurance	81.20	81.20	951.02
5011150	Medical/Hospitalization Ins.	1,806.00	1,806.00	21,674.00
5011160	Retiree Medical/Hospitalizatn	73.14	73.14	856.59
5011170	Long term Disability Ins	40.92	40.92	479.20
	Total Employee Benefits	3,721.45	3,928.62	45,001.20
5011200	Salaries			
5011230	Salaries, Classified	6,198.58	6,198.58	72,738.11
5011250	Salaries, Overtime	-	-	3,809.15
	Total Salaries	6,198.58	6,198.58	76,547.26
5011380	Deferred Compnstrn Match Pmnts	40.00	40.00	380.00
	Total Special Payments	40.00	40.00	380.00
5011400	Wages			-

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	February	March	Total
5011410	Wages, General	6,163.36	8,871.00	74,679.07
5011430	Wages, Overtime	-	-	421.94
	Total Wages	6,163.36	8,871.00	75,101.01
5011600	Terminatn Personal Svce Costs			
5011620	Salaries, Annual Leave Balanc	-	-	4,065.07
5011640	Salaries, Cmp Leave Balances	-	-	74.52
5011660	Defined Contribution Match - Hy	27.86	27.86	263.47
	Total Terminatn Personal Svce Costs	27.86	27.86	4,403.06
	Total Personal Services	16,151.25	19,066.06	201,432.53
5012000	Contractual Svcs			-
5012100	Communication Services			-
5012110	Express Services	-	-	5.71
5012140	Postal Services	2,325.11	3,665.90	36,039.78
5012150	Printing Services	-	-	273.27
5012160	Telecommunications Svcs (VITA)	-	-	69.36
	Total Communication Services	2,325.11	3,665.90	36,388.12
5012400	Mgmnt and Informational Svcs			
5012420	Fiscal Services	1,910.40	1,844.54	16,313.44
5012440	Management Services	11.07	-	194.02
	Total Mgmnt and Informational Svcs	1,921.47	1,844.54	16,507.46
5012600	Support Services			
5012650	Laundry and Linen Services	57.79	-	57.79
5012660	Manual Labor Services	53.11	139.47	1,849.92
5012670	Production Services	515.35	715.31	11,100.86
5012680	Skilled Services	1,290.65	1,290.65	11,099.59
	Total Support Services	1,916.90	2,145.43	24,108.16
5012800	Transportation Services			
5012820	Travel, Personal Vehicle	165.68	61.04	4,094.70

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	February	March	Total
5012830	Travel, Public Carriers	-	-	154.42
5012840	Travel, State Vehicles	-	331.90	1,554.47
5012850	Travel, Subsistence & Lodging	-	-	2,098.09
5012880	Trvl, Meal Reimb- Not Rprtble	-	-	1,253.75
	Total Transportation Services	165.68	392.94	9,155.43
	Total Contractual Svs	6,329.16	8,048.81	86,159.17
5013000	Supplies And Materials			
5013100	Administrative Supplies			-
5013120	Office Supplies	56.95	246.53	809.29
	Total Administrative Supplies	56.95	246.53	809.29
5013200	Energy Supplies			
5013230	Gasoline	-	-	23.56
	Total Energy Supplies	-	-	23.56
	Total Supplies And Materials	56.95	246.53	832.85
5015000	Continuous Charges			
5015300	Operating Lease Payments			
5015340	Equipment Rentals	-	-	5.29
5015350	Building Rentals	14.40	-	42.42
5015390	Building Rentals - Non State	2,550.98	2,373.19	22,259.72
	Total Operating Lease Payments	2,565.38	2,373.19	22,307.43
	Total Continuous Charges	2,565.38	2,373.19	22,307.43
	Total Expenditures	25,102.74	29,734.59	310,731.98

Allocated Expenditures

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11200 - Certified Nurse Aides

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	February	March	Total
20400	Nursing / Nurse Aid	3,580.12	2,597.48	23,907.63
30100	Data Center	15,139.33	29,000.48	159,980.81
30200	Human Resources	62.08	86.79	13,604.20
30300	Finance	20,807.74	7,682.20	138,442.50
30400	Director's Office	6,775.75	7,653.47	66,154.74
30500	Enforcement	41,767.90	43,004.21	452,450.22
30600	Administrative Proceedings	9,289.80	12,375.00	139,094.89
30700	Impaired Practitioners	105.68	119.88	1,025.98
30800	Attorney General	-	-	775.00
30900	Board of Health Professions	4,081.31	4,256.59	36,185.74
31300	Emp. Recognition Program	-	4.73	107.26
31400	Conference Center	(13.42)	20.29	10,845.67
31500	Pgm Devlpmt & Implmentn	3,443.15	5,891.79	35,437.86
	Total Allocated Expenditures	105,039.44	112,692.92	1,078,012.51
	Net Revenue in Excess (Shortfall) of Expenditures	\$ 82,547.19	\$ 50,749.62	\$ (172,569.32)

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 20400 - Nursing / Nurse Aide
For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	Amount	Budget	Amount Under/(Over)	
				Budget	% of Budget
5011130	Fed Old-Age Ins- Wage Earners	2,538.85	3,095.00	556.15	82.03%
	Total Employee Benefits	2,538.85	3,095.00	556.15	82.03%
5011300	Special Payments				
5011340	Specified Per Diem Payment	7,650.00	24,550.00	16,900.00	31.16%
	Total Special Payments	7,650.00	24,550.00	16,900.00	31.16%
5011400	Wages				
5011410	Wages, General	33,187.59	40,448.00	7,260.41	82.05%
	Total Wages	33,187.59	40,448.00	7,260.41	82.05%
5011930	Turnover/Vacancy Benefits		-	-	0.00%
	Total Personal Services	43,376.44	68,093.00	24,716.56	63.70%
5012000	Contractual Svcs				
5012400	Mgmt and Informational Svcs				
5012470	Legal Services	-	4,110.00	4,110.00	0.00%
	Total Mgmt and Informational Svcs	-	4,110.00	4,110.00	0.00%
5012600	Support Services				
5012640	Food & Dietary Services	-	10,598.00	10,598.00	0.00%
5012680	Skilled Services	-	10,000.00	10,000.00	0.00%
	Total Support Services	-	20,598.00	20,598.00	0.00%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	10,401.77	16,757.00	6,355.23	62.07%
5012830	Travel, Public Carriers	187.99	39.00	(148.99)	482.03%
5012850	Travel, Subsistence & Lodging	10,446.90	13,828.00	3,381.10	75.55%
5012880	Trvl, Meal Reimb- Not Rprtle	5,143.50	6,546.00	1,402.50	78.57%
	Total Transportation Services	26,180.16	37,170.00	10,989.84	70.43%
	Total Contractual Svcs	26,180.16	61,878.00	35,697.84	42.31%
5013000	Supplies And Materials				
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	-	14.00	14.00	0.00%
	Total Residential Supplies	-	14.00	14.00	0.00%
	Total Supplies And Materials	-	14.00	14.00	0.00%
5022000	Equipment				
5022600	Office Equipment				
5022620	Office Furniture	-	2,100.00	2,100.00	0.00%
	Total Office Equipment	-	2,100.00	2,100.00	0.00%
	Total Equipment	-	2,100.00	2,100.00	0.00%
	Total Expenditures	69,556.60	132,085.00	62,528.40	52.66%

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 20400 - Nursing / Nurse Aide

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	July	August	September	October	November	December	January
5011000	Personal Services							
5011100	Employee Benefits							
5011130	Fed Old-Age Ins- Wage Earners	183.62	166.28	96.44	188.36	455.70	318.13	379.63
	Total Employee Benefits	183.62	166.28	96.44	188.36	455.70	318.13	379.63
5011300	Special Payments							
5011340	Specified Per Diem Payment	1,550.00	600.00	250.00	1,700.00	1,300.00	500.00	150.00
	Total Special Payments	1,550.00	600.00	250.00	1,700.00	1,300.00	500.00	150.00
5011400	Wages							
5011410	Wages, General	2,400.49	2,173.36	1,260.81	2,462.19	5,956.76	4,158.54	4,962.46
	Total Wages	2,400.49	2,173.36	1,260.81	2,462.19	5,956.76	4,158.54	4,962.46
	Total Personal Services	4,134.11	2,939.64	1,607.25	4,350.55	7,712.46	4,976.67	5,492.09
5012000	Contractual Svs							
5012800	Transportation Services							
5012820	Travel, Personal Vehicle	1,529.04	1,211.26	361.66	2,557.85	1,685.80	625.96	377.69
5012830	Travel, Public Carriers	108.69	-	-	-	-	-	-
5012850	Travel, Subsistence & Lodging	1,134.10	1,237.20	912.04	1,478.48	2,160.41	522.31	10.00
5012880	Trvl, Meal Reimb- Not Rprtble	925.25	496.00	118.50	1,306.50	836.25	205.75	118.50
	Total Transportation Services	3,697.08	2,944.46	1,392.20	5,342.83	4,682.46	1,354.02	506.19
	Total Contractual Svs	3,697.08	2,944.46	1,392.20	5,342.83	4,682.46	1,354.02	506.19
	Total Expenditures	7,831.19	5,884.10	2,999.45	9,693.38	12,394.92	6,330.69	5,998.28

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 20400 - Nursing / Nurse Aide

For the Period Beginning July 1, 2017 and Ending March 31, 2018

Account Number	Account Description	February	March	Total
5011000	Personal Services			
5011100	Employee Benefits			
5011130	Fed Old-Age Ins- Wage Earners	278.91	471.78	2,538.85
	Total Employee Benefits	278.91	471.78	2,538.85
5011300	Special Payments			
5011340	Specified Per Diem Payment	1,250.00	350.00	7,650.00
	Total Special Payments	1,250.00	350.00	7,650.00
5011400	Wages			-
5011410	Wages, General	3,646.01	6,166.97	33,187.59
	Total Wages	3,646.01	6,166.97	33,187.59
	Total Personal Services	5,174.92	6,988.75	43,376.44
5012000	Contractual Svs			-
5012800	Transportation Services			
5012820	Travel, Personal Vehicle	1,588.17	464.34	10,401.77
5012830	Travel, Public Carriers	79.30	-	187.99
5012850	Travel, Subsistence & Lodging	1,596.55	1,395.81	10,446.90
5012880	Trvl, Meal Reimb- Not Rprtble	894.00	242.75	5,143.50
	Total Transportation Services	4,158.02	2,102.90	26,180.16
	Total Contractual Svs	4,158.02	2,102.90	26,180.16
	Total Expenditures	9,332.94	9,091.65	69,556.60

**HPMP Quarterly Report
January - March 2018**

Board	License	Admissions ¹		Stays ²	Comp ³	Vacated Stays ⁴		Dismissals ⁵				
			Vol			Vac Only	Vac & Dism	N/C	Inel	Dism Resig	Resig	Death
Nursing	LNP	1			1			1				
	LPN	5		1	1			2				1
	RN	12	1	5	13	1	1	9	1	2	2	
	CNA	1										
	Massage Ther											
Nursing Total		19	1	6	15	1	1	12	1	2	2	1
	DC											
	DO											
	DPM											
	Intern/Resident	1										
	LAT											
	LBA											
Medicine	Lic Rad Tech				1							
	MD	2	1	4	3			1				
	OT	1										
	PA	2										
	RT											
Medicine Total		6	1	4	4	0	0	1	0	0	0	0
Pharmacy	Pharmacist		2		1			1	1			
	RPh											
	Pharm Tech	1										
Pharmacy Totals		1	2	0	1	0	0	1	1	0	0	0
Dentistry	DDS		1									
	DMD											
	RDH											
Dentistry Total		0	1	0	0	0	0	0	0	0	0	0
Social Work	LCSW							1				
Psychology	LCP											
Counseling	LPC											
Funeral Directors & Embalmers	FSL											
Optometry	OD			1								
Veterinary Med	DVM											
Audiology/Speech Pathology	SLP											
Physical Therapy	PT		1									
	PTA											
Physical Therapy		0	1	0	0	0	0	0	0	0	0	0
TOTALS		26	6	11	20	1	1	15	2	2	2	1

Admissions¹: Req=Required (Board, Board Ordered, Investigator, Other Monitoring Program); Vol=Voluntary (Treatment Provider, Employer, Self, Other - no DHP involvement at time of intake)

Stays²: Stays of Disciplinary Action Granted

Comp³: Successful Completions

Vacated Stays⁴: Vac Only=Vacated Stay Only; Vac & Dism=Vacated Stay & Dismissal

Dismissals⁵: N/C=Dismissed Non-Compliant; Inel=Dismissed Ineligible; Dism Resig=Dismissed due to Resignation; Resig=Resignation

Virginia Board of Nursing

Executive Director Report

May 15, 2018

Meetings/Speaking Engagements

- Charlette Ridout, Senior Nursing Education Consultant attended the first Annual Virginia Interprofessional Summit for Addiction Education on March 29, 2018 at the UVA Darren Graduate School of Business in Charlottesville. The summits focus was to help clinicians and educators develop an interprofessional evidence based approach to educating and delivering quality addiction education and services.
- On Friday, April 6, 2018, Charlette Ridout, Senior Nursing Education Consultant offered a Nursing Education Programs Update for nursing program directors and nursing faculty at Virginia Western Community College in Roanoke; 40 people attended. Topics of discussion included Regulations for Nursing Education Programs, Regulations Governing the Practice of Nursing, and trends in nursing education.
- On Wednesday, April 11, 2018, Charlette Ridout, Senior Nursing Education Consultant held the annual meeting for the PN and RN programs onsite visitors. All four onsite visitors were able to attend as well as, Dr. Saxby and Ms. Beth Yates. Agenda items included a review of the recent regulatory changes and pending changes, establishing assignments for the second half of 2018 and 2019, and a review of NCLEX pass rates for the past 4 years. The current documents used for reporting of survey visits and program applications are being reviewed by the team for needed updates and edits. Open discussion regarding lessons learned and areas of needed improvement relating to the nursing education program survey visits and application reviews occurred.
- Jay P. Douglas, Executive Director, and Stephanie Willinger, Deputy Executive Director for Licensing, participated in the ENLC Training to the Maryland Board of Nursing on April 2 and 3, 2018.
- **National Council of State Boards of Nursing (NCSBN) Education Consultant conference call** - Dr. Paula Saxby, Deputy Executive Director and Charlette Ridout, Senior Nursing Education Consultant for the Virginia Board of Nursing participated in the above call on April 11, 2018. Dr. Nancy Spector (NCSBN staff) presented an update about the research project that NCSBN is conducting about nursing education program outcomes and metrics to determine standards for evaluating nursing education programs and to recommend a process for Board approval. She indicated the response from the Boards has been very good. They will keep the Boards informed of outcomes at a later date.

There was discussion about dual enrolment programs between Community College programs and University programs. Virginia has a few programs that offer dual enrollment options for ADN and BSN degrees. In addition, States shared information about statewide curricula. In Virginia, the Community College programs are moving to a statewide ADN concept based curriculum.

- **Nurse Aide On-Site Visitor Meeting** - Dr. Paula Saxby, Deputy Executive Director of the Virginia Board of Nursing convened the annual meeting of all the nurse aide on-site visitors on April 12, 2018. There were 11 on-site visitors in attendance and four staff members in attendance. Jay Douglas, Executive Director for the Virginia Board of Nursing gave an update on issues related to the Board and the DHP agency.

- Stephanie Willinger, Deputy Executive Director over the Criminal Background Check (CBC) Unit continues to consult with Board of Pharmacy and work on implementation activities related to processing applications.
- On Friday, April 20, 2018, Jay P. Douglas, Executive Director, Paula Saxby, Deputy Executive Director, Charlette Ridout, Senior Nursing Education Consultant, Brenda Krohn, Deputy Executive Director, and Lisa Speller-Davis, Policy Assistant attended the Virginia Nurses Association (VNA) Spring Conference at the Innsbrook Place. Agenda items included:
 - ❖ The Opioid Epidemic in Virginia
 - ❖ Recognizing and Understanding Addiction
 - ❖ A Federal perspective on the Opioid Epidemic
 - ❖ The Nurse's Role in Addressing the Opioid Epidemic
 - ❖ Best Practices and Resources to Support Care of the Substance Abuse Patient
- **PearsonVUE Nurse Aide Education Provider Training** - Dr. Paula Saxby, Deputy Executive Director for the Virginia Board of Nursing participated in three training sessions regarding changes to the nurse aide skills exam that will be implemented on July 1, 2018. The training sessions were held at Tidewater Community College in Portsmouth on April 23, 2018; the Board of Nursing Office on April 25, 2018; and at VA Western Community College in Roanoke on April 27, 2018. There were approximately 230 program providers in attendance and 10 nurse aide on-site visitors and four Board of nursing staff members. Staff from PearsonVUE presented the detailed changes to 23 skills on the NNAAP skills exam. There are also training modules available on-line to all nurse aide program providers.
- Charlette Ridout, Senior Nursing Education Consultant presented at the annual conference of the Virginia League for Nursing on Saturday, April 28, held at James Madison University in Harrisonburg. Ms. Ridout discussed regulatory requirements for the nursing education programs, recent regulatory changes and trends in nursing education.

CORE COMMITTEE MEETING

March 27, 2018

PRESENT: TRULA MINTON
DUSTIN ROSS
ETHLYN McQUEEN-GIBSON
BRENDA KROHN
CHARLETTE RIDOUT
ROBIN HILLS
LISA SPELLER-DAVIS

There was a review of the recommendations that had come from the committee members.

1. Create a tab on the main page of the VBON website to clearly address continuing education information as it relates to licensure renewal requirements for RNs and LPNs.
There was discussion that this already exist on the website in the FAQs. There were recommendations to move it to the top of the page or on the left side menu and provide a link.
2. Would it be appropriate to have a guidance document related to CE for renewal? *It was determined that no, there is enough on the website and in the regulations. There was a suggestion to have the CE options posted on the VNA website.*
3. Within in the "Board Member Tab" include a brief description of what board member responsibilities are, particularly the roles of the officer in relation to board staff and overall functions of the board.
Suggested to refer to GD 90.57 and add anything additional to the FAQs.
4. Optimization of the VBON website for ease of use and current/relevant content. *Discussion was to point out that this is in process agency wide.*
5. Increase email communication to licensees to provide more updates and current new information related to nursing practice. *Suggestions: (1) Have something periodically in the VONE publication; (2) At the VNA Conference, have a blurb in the booklet; and, (3) the possibility of a "Quarterly Update" that comes from the VBON.*
6. Educators and Nurses comments that they want more clarity regarding specifics of nurse practice regulations and the scope of practice. *Suggestions included: (1) Posting power-point presentations that staff use in doing presentations. It would be important to be diligent in keeping them up to date with information. ; (2) Utilization of Charlette's Program Update Presentation.; (3) Utilization of Jay's nursing leadership presentation.*

These recommendations will be considered in preparing the recommendations of for the Educational Section of the CORE Report.

There was a recommendation that all Employers and Educators use the NCSBN “Transition to Practice Model”.

It was also noted that there was no data from Virginia on APRN as the Virginia BON does not regulate APRN in Virginia, nor does the VBON regulate the RN to BSN programs.

Sections of the report were divided for the Board Members to be responsible for in completing a report for the Board.

Introduction→ Dr. Gibson

Key Points→ Dr. Ross

Points of Pride→ Ms. Ridout

Limitations→ Dr. Ross

Opportunities→ Dr. Gibson

Next Steps/Recommendations→ Ms. Minton

The committee will meet in May or July to finalize the report.

The meeting was adjourned.

**VIRGINIA BOARD OF NURSING
COMMITTEE OF THE JOINT BOARDS OF NURSING AND MEDICINE
BUSINESS MEETING MINUTES
April 11, 2018**

- TIME AND PLACE:** The meeting of the Committee of the Joint Boards of Nursing and Medicine was convened at 10:0 A.M., April 11, 2018 in Board Room 2, Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite 201, Henrico, Virginia.
- MEMBERS PRESENT:** Louise Hershkowitz, CRNA. MSHA; Chair
Marie Gerardo, MS, RN, ANP-BC
Joyce A. Hahn, PhD, RN. NEA-BC, FNAP
Kenneth Walker, MD
- MEMBERS ABSENT:** Lori Conklin, MD
Kevin O'Connor, MD
- ADVISORY COMMITTEE MEMBERS PRESENT:** Kevin E. Brigle, RN, NP
Mark Coles, RN, BA, MSN, NP-C
Wendy Dotson, CNM, MSN
David A. Ellington, MD
Sarah E. Hobgood, MD
Stuart F. Mackler, MD
Janet L. Setnor, CRNA
- STAFF PRESENT:** Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director; Board of Nursing
Robin L. Hills, DNP, RN, WHNP; Deputy Executive Director for Advanced Practice; Board of Nursing
Stephanie Willinger; Deputy Executive Director for Licensing; Board of Nursing
Huong Vu, Executive Assistant; Board of Nursing
Sylvia Tamayo-Suijk, Discipline Team Coordinator; Board of Nursing
- OTHERS PRESENT:** Erin Barrett, Assistant Attorney General; Board Counsel
David Brown, DC; Director; Department of Health Professions
Barbara Allison-Bryant, MD, Department of Health Professions Chief Deputy
Elaine Yeatts, Senior Policy Analyst, Department of Health Professions
William L. Harp, MD, Executive Director; Board of Medicine
- IN THE AUDIENCE:** W. Scott Johnson, Medical Society of Virginia (MSV)
Ralston King, Medical Society of Virginia (MSV)
Richard Grossman, Virginia Council of Nurse Practitioners (VCNP)
Sarah Heisler, Virginia Hospital and Healthcare Association (VHHA)
Ryan LaMirra, Virginia Hospital and Healthcare Association (VHHA)
- INTRODUCTIONS:** Committee members, Advisory Committee members and staff members introduced themselves.

Virginia Board of Nursing
Committee of the Joint Boards of Nursing and Medicine Minutes
April 11, 2018

ESTABLISHMENT OF A QUORUM:

Ms. Hershkowitz called the meeting to order and established that a quorum was present.

ANNOUNCEMENT:

Ms. Hershkowitz noted the announcement list on the agenda.

REVIEW OF MINUTES:

The minutes of February 7, 2018 Business Meeting and Formal Hearing were reviewed. Ms. Hershkowitz requested correction of the minutes regarding Kassie Schroth who is with the Virginia Association of Nurse Anesthetists (VANA), not the Medical Society of Virginia (MSV). Ms. Gerardo moved to accept all of the minutes with amendment. The motion was seconded and passed unanimously.

PUBLIC COMMENT:

Ms. Hershkowitz asked that no comment about the HB793, Nurse Practitioner Bill, to be received today. She added that Committee will convene a special meeting regarding this bill on May 17, 2018 and there will be opportunity for public comment.

There was no public comment received.

DIALOGUE WITH
AGENCY DIRECTOR:

Dr. Brown reported the following:

- The General Assembly reconvened today to consider possible legislation to expand Medicaid. Many bills were amended and vetoed by the Governor
- DHP was asked to research if legislation is needed:
 - ❖ To regulate community health workers
 - ❖ To regulate outpatient treatment centers
 - ❖ To regulate administration of Naloxone in emergency room
 - ❖ To prohibit conversion therapy to minors

Dr. Brown added that a Workgroup of Board Representatives will be convene to discuss these matters.

- IT, Front Desk, and Business Administration staff have moved to the first floor successfully
- Dr. Brown, Dr. Allison-Bryant, DHP Chief Deputy, and Lisa Hahn, DHP Chief Operation Officer (COO), are studying the need for additional building security.

Ms. Hershkowitz asked if members have questions for Dr. Brown.

Dr. Mackler stated that he was asked by a friend, a psychiatrist, whether nurse practitioners were notified about changes in the laws. Dr. Harp said yes.

Ms. Dotson said that previously there were seminars on training people on addiction treatment. Will there be more training on prescribing for treatment

of addiction. Dr. Brown said there are trainings provided by the Virginia Department of Health (VDH). Additionally, he added that only 50% of people completing the training provide substance abuse disordered treatment.

Dr. Hobgood commented that doctors who take on that responsibility are afraid it will take over their clinical practice due to lack of treatment providers.

SAMHSA has a list of providers who are waived to provide treatment.

OLD BUSINESS:

Regulatory Update:

Ms. Yeatts reviewed the chart of regulatory actions as provided in the handout noting that once the Prescribing Opioids regulations are approved by the Governor, the Emergency Regulations must be replaced within 18 months.

Report of 2018 General Assembly:

Ms. Yeatts reviewed the report as provided in the handout.

POLICY FORUM:

Virginia's Healthcare Workforce Data Center (HWDC) Nurse Practitioner Workforce: Composition by Specialty 2018 Report:

Drs. Carter and Shobo presented the most recent data for CRNAs, CNMs, and NPs noting that only half of the nurse practitioners responded to the survey at renewal. Dr. Carter noted that the findings indicate good employment prospect for all three specialties and asked if the Committee wishes to have this breakdown data included in the annual report going forward.

Ms. Gerardo moved to have the breakdown data into three specialties to be included in the annual report going forward. The motion was seconded and carried unanimously.

Ms. Hershkowitz thanked Drs. Carter and Shobo for their report and requested the Advisory Committee Members to encourage their professional association members to respond to survey when renewing.

RECESS:

The Board recessed at 11:05 AM

RECONVENTION:

The Board reconvened at 11:20 AM

NEW BUSINESS:

Board of Nursing Executive Director Report:

Ms. Douglas reported the following:

- Board staff continues to receive many questions from individuals, facilities, and hospitals regarding HB793.
- Board of Nursing will have an intern who will start on June 10, 2018 to assist Board staff on projects to include nurse practitioner data cleanup.
- There has been an increase in complaints for all professions since the implementation of the online complaint form but not all complaints result in violation of the laws and regulations.

IMPLEMENTATION OF HB793 – Autonomous practice for certain nurse practitioners

Ms. Yeatts provided a handout of tentative timeline for implementation of HB793 noting that the Governor signed the bill on April 4, 2018 so the emergency regulations must be in place within 280 days from its enactment, which will be by January 9, 2019.

Ms. Yeatts reviewed topics for consideration in adoption of regulations and to amend Chapter 30 (NP Licensure) and 40 (Prescriptive Authority) and noting additional suggested topics such as:

- What does it mean to have an attestation to prove five years of full-time equivalent clinical experience?
- What are the requirements for attestation form?

Dr. Mackler suggested looking at other states that already have the regulations in place. Ms. Douglas said that staff plan to utilize the information from other states and from the NCSBN.

Ms. Yeatts commented that there are nine categories of nurse practitioners but this bill does not affect CRNAs and CNMs. Ms. Yeatts suggested that staff send out preliminary comment request to general public before the May 17, 2018 meeting. She added that staff can prepare draft regulations based on the comments received for Committee consideration on May 17. All agreed.

ADJOURNMENT:

As there was no additional business, the meeting was adjourned at 12:47 P.M.

Jay P. Douglas, MSM, RN, CSAC, FRE
Executive Director

**VIRGINIA BOARD OF NURSING
COMMITTEE OF THE JOINT BOARDS OF NURSING AND MEDICINE
FORMAL HEARING MINUTES
April 11, 2018**

TIME AND PLACE: The meeting of the Committee of the Joint Boards of Nursing and Medicine was convened at 2:00 P.M., April 11, 2018 in Board Room 2, Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

CHAIR: Louise Hershkowitz, CRNA, MSHA; Chair

COMMITTEE OF THE JOINT BOARDS OF NURSING AND MEDICINE MEMBERS PRESENT:
Marie Gerardo, MS, RN, ANP-BC, Board of Nursing, Joint Board Member
Joyce A. Hahn, PhD, Rn, NEA-BC, FNAP, Board of Nursing, Joint Board Member
Kenneth Walker, MD, Board of Medicine, Joint Board Member

STAFF PRESENT: Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director; Board of Nursing
Robin L. Hills, DNP, RN, WHNP; Deputy Executive Director for Advanced Practice
Darlene Graham, Senior Discipline Specialist; Board of Nursing

OTHERS PRESENT: Erin Barrett, Assistant Attorney General; Board Counsel

ESTABLISHMENT OF A QUORUM: With four members of the Committee of the Joint Boards present, a quorum was established.

FORMAL HEARING: **Karen Diane Beatty, LNP 00024-168880, Authorization to Prescribe 0017-139805**
Ms. Beatty appeared and was accompanied by Jeremy Ball, Esquire, Walter Mostek, MD, Randall Scott, MD, and Brian Brown, Father of Patient A.

David Kazzie, Adjudication Specialist, represented the Commonwealth. Ms. Barrett was legal counsel for the Committee of Joint Boards and Board of Nursing. Andrea Pegram, court reporter, recorded the proceedings.

Pam Twombly, Enforcement Deputy Director, Department of Health Professions, Catherine Merrit, Mother of Patient A, Dr. Walter Mostek, Dr. Randall Scott, and Brian Brown, Father of Patient A, were present and testified.

RECESS: The Committee recessed at 3:45 P.M.

RECONVENTION: The Committee reconvened at 3:55 P.M.

CLOSED MEETING: Ms. Gerardo moved that the Committee of the Joint Boards of Nursing and Medicine convene a closed meeting pursuant to §2.2-3711(A)(7) of the *Code of Virginia* at 3:58 P.M., for consultation with Board Counsel pertaining to actual or probable litigations in the matter of Ms. Beatty. Additionally, Ms. Gerardo moved that Ms. Douglas, Dr. Hills and Ms. Barrett attend the closed meeting because

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their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 5:58 P.M.

Ms. Gerardo moved that the Committee of the Joint Boards of Nursing and Medicine and panel of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Hahn moved that the Committee of the Joint Boards of Nursing and Medicine dismiss allegations 2a and 2b in the case against Karen Diane Beatty, LNP. The motion was seconded and carried unanimously.

CLOSED MEETING: Ms. Gerardo moved that the Committee of the Joint Boards of Nursing and Medicine convene a closed meeting pursuant to §2.2-3711(A)(28) of the *Code of Virginia* at 7:06 P.M., for the purpose to reach a decision in the matter of Ms. Beatty. Additionally, Ms. Gerardo moved that Dr. Hills, Ms. Graham and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 7:52 P.M.

Dr. Hahn moved that the Committee of the Joint Boards of Nursing and Medicine certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Dr. Walker moved that the Committee of the Joint Boards of Nursing and Medicine accept the findings of fact and conclusions of laws as presented by Mr. Kazzie, amended by the Committee of the Joint Boards of Nursing and Medicine. The motion was seconded and carried unanimously.

ACTION: Ms. Gerardo moved that the Committee of the Joint Boards of Nursing and Medicine reprimand Karen Diane Beatty and to impose a \$500.00 monetary penalty to be paid to the Board within 30 days from the date of entry of the Order. The motion was seconded and carried unanimously.

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ADJOURNMENT: The meeting was adjourned at 7:55 P.M.

Jay P. Douglas, MSM, RN, CSAC, FRE
Executive Director

DRAFT



COMMONWEALTH of VIRGINIA

David E. Brown, D.C.
Director

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Memo

To: Board Members

From: Jay P. Douglas, MSM, RN, CSAC, FRE 

Date: April 24, 2018

Re: Dates for 2019 Board Meetings and Formal Hearings

The following dates are for the 2019 Board meetings and formal hearings:

January 28 – 31, 2019

March 18 – 21, 2019

May 20 – 23, 2019

July 15 – 18, 2019

September 16 – 19, 2019

November 18 – 21, 2019

cc: C. Mitchell
J. Banning
A. Joseph

MEMORANDUM

To: Board Members

From: Louise Hershkowitz, CRNA, MSHA; President

Re: Election of Second Vice President to fill vacancy

Date: April 24, 2018

As you are aware that Dustin Ross, DNP, MBA, RN, NE-BC, has resigned from his position on the Board of Nursing which leaves a vacancy in Second Vice President position.

The following Board Members who ran for positions at the January 30, 2018 election have expressed interest in running for this vacant position:

- ❖ Marie Gerardo, MS, RN, ANP-BC - 1st term expires 2018
- ❖ Mark Monson, Citizen Member – 1st term expires 2018
- ❖ Ethlyn McQueen-Gibson, DNP, MSN, RN, BC – 1st term expires 2021

Pursuant to the Bylaws, nominations will be accepted from the floor during the May 15, 2018 meeting.

**Agenda Item: Regulatory Actions - Chart of Regulatory Actions
As of April 25, 2018**

Board		Board of Nursing
Chapter	Action / Stage Information	
[18 VAC 90 - 19]	Regulations Governing the Practice of Nursing	<p><u>Issuance of multistate licensure privilege</u> [Action 4999]</p> <p>Final - Register Date: 4/2/18 Effective: 5/1/18</p>
[18 VAC 90 - 20]	Regulations of the Board of Nursing [Repealed]	<p><u>Amendment to name tag requirement</u> [Action 4725]</p> <p>Final - Register Date: 3/5/18 Effective: 4/4/18</p>
[18 VAC 90 - 27]	Regulations Governing Nursing Education Programs	<p><u>Definition of full approval and timing of criminal background checks for nursing education programs</u> [Action 4926]</p> <p>Fast-Track - At Governor's Office for 39 days</p>
[18 VAC 90 - 30]	Regulations Governing the Licensure of Nurse Practitioners	<p><u>Supervision and direction of laser hair removal</u> [Action 4863]</p> <p>Proposed - AT Attorney General's Office</p>
[18 VAC 90 - 40]	Regulations for Prescriptive Authority for Nurse Practitioners	<p><u>Elimination of separate license for prescriptive authority</u> [Action 4958]</p> <p>NOIRA - At Governor's Office for 39 days</p>
[18 VAC 90 - 40]	Regulations for Prescriptive Authority for Nurse Practitioners	<p><u>Prescribing of opioids</u> [Action 4797]</p> <p>Proposed - At Secretary's Office for 143 days Emergency regs expire: 11/7/18</p>

Agenda Item: Regulatory – Fast-track Action

Enclosed is:

Copy of draft amendment to section 110, Licensure by examination

Staff note:

Applicants may be approved for a period of practice for 90 days between successful completion of a nursing education program and publication of the results of the first licensing examination.

Subsection F (3) seems to indicate that the 90-day approval for practice begins with the receipt of the authorization letter from the Board.

The regulation needs to be amended to make it clear that applicants can't use the designations beyond the 90-day period of authorized practice or if they fail the examination.

Board action:

Approval of an amendment to Section 18VAC90-19-110 (F) (3) as included in the agenda package.

Project 5478 – fast-track

BOARD OF NURSING

90-day approval to practice

Part III

Licensure and Renewal; Reinstatement

18VAC90-19-110. Licensure by examination.

A. The board shall authorize the administration of the NCLEX for registered nurse licensure and practical nurse licensure.

B. A candidate shall be eligible to take the NCLEX examination (i) upon receipt by the board of the completed application, the fee, and an official transcript or attestation of graduation from the nursing education program and (ii) when a determination has been made that no grounds exist upon which the board may deny licensure pursuant to § 54.1-3007 of the Code of Virginia.

C. To establish eligibility for licensure by examination, an applicant for the licensing examination shall:

1. File the required application, any necessary documentation and fee, including a criminal history background check as required by § 54.1-3005.1 of the Code of Virginia.
2. Arrange for the board to receive an official transcript from the nursing education program that shows either:
 - a. That the degree or diploma has been awarded and the date of graduation or conferral; or
 - b. That all requirements for awarding the degree or diploma have been met and that specifies the date of conferral.

3. File a new application and reapplication fee if:

a. The examination is not taken within 12 months of the date that the board determines the applicant to be eligible; or

b. Eligibility is not established within 12 months of the original filing date.

D. The minimum passing standard on the examination for registered nurse licensure and practical nurse licensure shall be determined by the board.

E. Any applicant suspected of giving or receiving unauthorized assistance during the examination may be noticed for a hearing pursuant to the provisions of the Administrative Process Act (§ 2.2-4000 et seq. of the Code of Virginia) to determine eligibility for licensure or reexamination.

F. Practice of nursing pending receipt of examination results.

1. A graduate who has filed a completed application for licensure in Virginia and has received an authorization letter issued by the board may practice nursing in Virginia from the date of the authorization letter. The period of practice shall not exceed 90 days between the date of successful completion of the nursing education program, as documented on the applicant's transcript, and the publication of the results of the candidate's first licensing examination.

2. Candidates who practice nursing as provided in subdivision 1 of this subsection shall use the designation "R.N. Applicant" or "L.P.N. Applicant" on a nametag or when signing official records.

3. The designations "R.N. Applicant" and "L.P.N. Applicant" shall not be used by applicants ~~who either do not take the examination within 90 days following receipt of the authorization letter from the board~~ beyond the 90-day period of authorized practice or by applicants who have failed the examination.

G. Applicants who fail the examination.

1. An applicant who fails the licensing examination shall not be licensed or be authorized to practice nursing in Virginia.
2. An applicant for licensure by reexamination shall file the required board application and reapplication fee in order to establish eligibility for reexamination.
3. Applicants who have failed the examination for licensure in another United States jurisdiction but satisfy the qualifications for licensure in this jurisdiction may apply for licensure by examination in Virginia. Such applicants shall submit the required application and fee. Such applicants shall not, however, be permitted to practice nursing in Virginia until the requisite license has been issued.

Agenda Item: Review of law and regulation for clinical nurse specialist registration

Enclosed is:

Copy of current laws and regulations pertaining to clinical nurse specialists

Staff note:

There appears to be a need for clarification and/or reconciliation in the law and regulation. The Board needs to discuss its intent and interpretation and determine whether amendments to law and/or regulation are needed.

Law relating to registration of a clinical nurse specialist

§ 54.1-3005. Specific powers and duties of Board.

In addition to the general powers and duties conferred in this title, the Board shall have the following specific powers and duties:...

9. To maintain a registry of clinical nurse specialists and to promulgate regulations governing clinical nurse specialists;

§ 54.1-3018.1. Registration of clinical nurse specialists.

The Board may register an applicant as a clinical nurse specialist if the applicant:

1. Holds a valid license to practice professional nursing pursuant to this article; and
2. Has successfully completed a graduate-level clinical nurse specialist program within a regionally accredited college or university that meets all educational qualifications and standards established by national certification guidelines and holds a national clinical nurse specialist certification that prepares the professional nurse to deliver advanced nursing services.

Regulations relating to registration of a clinical nurse specialist

18VAC90-19-210. Clinical Nurse Specialist Registration.

A. Initial registration. An applicant for initial registration as a clinical nurse specialist shall:

1. Be currently licensed as a registered nurse in Virginia or hold a current multistate licensure privilege as a registered nurse;
2. Submit evidence of current specialty certification as required by § 54.1-3018.1 of the Code of Virginia or has an exception available from March 1, 1990, to July 1, 1990; and
3. Submit the required application and fee.

B. Renewal of registration.

1. Registration as a clinical nurse specialist shall be renewed biennially at the same time the registered nurse license is renewed. If registered as a clinical nurse specialist with a multistate licensure privilege to practice in Virginia as a registered nurse, a licensee born in even-

numbered years shall renew his license by the last day of the birth month in even-numbered years and a licensee born in odd-numbered years shall renew his license by the last day of the birth month in odd-numbered years.

2. The clinical nurse specialist shall complete the renewal form and submit it with the required fee. An attestation of current specialty certification is required unless registered in accordance with an exception.

3. Registration as a clinical nurse specialist shall lapse if the registered nurse license is not renewed or the multistate licensure privilege is lapsed and may be reinstated upon:

- a. Reinstatement of RN license or multistate licensure privilege;
- b. Payment of reinstatement and current renewal fees; and
- c. Submission of evidence of continued specialty certification unless registered in accordance with an exception.

18VAC90-19-220. Clinical Nurse Specialist Practice.

A. The practice of a clinical nurse specialist shall be consistent with the education and experience required for clinical nurse specialist certification.

B. The clinical nurse specialist shall provide those advanced nursing services that are consistent with the standards of specialist practice as established by a national certifying organization for the designated specialty and in accordance with the provisions of Chapter 30 (§ 54.1-3000 et seq.) of Title 54.1 of the Code of Virginia.

C. Advanced practice as a clinical nurse specialist shall include performance as an expert clinician to:

1. Provide direct care and counsel to individuals and groups;
2. Plan, evaluate, and direct care given by others; and
3. Improve care by consultation, collaboration, teaching, and the conduct of research.

Agenda Item: Possible legislative proposals for 2019 General Assembly

Included in your package:

Drafts of legislation for consideration by the Board for possible introduction in the 2019 General Assembly

Staff note:

1) Composition of the Board/January meeting –

- The Secretary of the Commonwealth has difficulty filling three slots on the Board for LPNs as there is often little support from employers for their time away from the jobs. The Board has had a vacancy for a year of an LPN that had to resign mid-term due to lack of employer support. The Board should consider an amendment to mandate two LPN slots, but allow for a third slot to be filled by an LPN or RN.
- The Board should consider deleting the requirement in law for an annual meeting in January and require the Board to meet at least annually (language used for other boards in the Code). In reality, it is a real push to get annual reports ready in time for a January meeting and some are not available at that time. Additionally, inclement weather can be an issue that time of year. The particular meeting at which election of officers occurs can be specified in Bylaws.

2) Amendment to confidentiality provisions to allow sharing information on educational programs -

From a public safety standpoint, we need to be able to share information about educational programs with other entities (Department of Education and SCHEV) involved in the regulation of education programs just like we share with other Boards of Nursing on licensing matters.

Action:

If the Board approves the proposals, they will be circulated to interested parties for comment and included in the DHP legislative package for review by the Secretary and the Governor.

Discussion Draft

Legislative Proposal for 2019 Session of the General Assembly

§ 54.1-3002. Board of Nursing; membership; terms; meetings; quorum; administrative officer.

The Board of Nursing shall consist of 14 members as follows: eight registered nurses, at least two of whom are licensed nurse practitioners; ~~three~~ two licensed practical nurses; ~~and three~~ citizen members; and one member who shall be a registered nurse or a licensed practical nurse. The terms of office of the Board shall be four years.

The Board shall meet ~~each January~~ at least annually and shall elect from its membership a president, a vice-president, and a secretary. It may hold such other meetings as may be necessary to perform its duties. A majority of the Board including one of its officers shall constitute a quorum for the conduct of business at any meeting. Special meetings of the Board shall be called by the administrative officer upon written request of two members.

The Board shall have an administrative officer who shall be a registered nurse.

Discussion Draft

Legislative Proposal for 2019 Session of the General Assembly

§ 54.1-2400.2. Confidentiality of information obtained during an investigation or disciplinary proceeding; penalty.

A. Any reports, information or records received and maintained by the Department of Health Professions or any health regulatory board in connection with possible disciplinary proceedings, including any material received or developed by a board during an investigation or proceeding, shall be strictly confidential. The Department of Health Professions or a board may only disclose such confidential information:

1. In a disciplinary proceeding before a board or in any subsequent trial or appeal of an action or order, or to the respondent in entering into a confidential consent agreement under § 54.1-2400;

2. To regulatory authorities concerned with granting, limiting or denying licenses, certificates or registrations to practice a health profession, including the coordinated licensure information system, as defined in § 54.1-3030;

3. To the Virginia Department of Education or the State Council of Higher Education, if such information relates to nursing or nurse aide education programs regulated by the Board of Nursing;

~~3.4.~~ To hospital committees concerned with granting, limiting or denying hospital privileges if a final determination regarding a violation has been made;

~~4.5.~~ Pursuant to an order of a court of competent jurisdiction for good cause arising from extraordinary circumstances being shown;

~~5.6.~~ To qualified personnel for bona fide research or educational purposes, if personally identifiable information relating to any person is first deleted. Such release shall be made pursuant to a written agreement to ensure compliance with this section; or

~~6.7.~~ To the Health Practitioners' Monitoring Program within the Department of Health Professions in connection with health practitioners who apply to or participate in the Program.

B. In no event shall confidential information received, maintained or developed by the Department of Health Professions or any board, or disclosed by the Department of Health Professions or a board to others, pursuant to this section, be available for discovery or court

subpoena or introduced into evidence in any civil action. This section shall not, however, be construed to inhibit an investigation or prosecution under Article 1 (§ 18.2-247 et seq.) of Chapter 7 of Title 18.2.

C. Any claim of a physician-patient or practitioner-patient privilege shall not prevail in any investigation or proceeding by any health regulatory board acting within the scope of its authority. The disclosure, however, of any information pursuant to this provision shall not be deemed a waiver of such privilege in any other proceeding.

D. This section shall not prohibit the Director of the Department of Health Professions, after consultation with the relevant health regulatory board president or his designee, from disclosing to the Attorney General, or the appropriate attorney for the Commonwealth, investigatory information which indicates a possible violation of any provision of criminal law, including the laws relating to the manufacture, distribution, dispensing, prescribing or administration of drugs, other than drugs classified as Schedule VI drugs and devices, by any individual regulated by any health regulatory board.

E. This section shall not prohibit the Director of the Department of Health Professions from disclosing matters listed in subdivision A 1, A 2, or A 3 of § 54.1-2909; from making the reports of aggregate information and summaries required by § 54.1-2400.3; or from disclosing the information required to be made available to the public pursuant to § 54.1-2910.1.

F. This section shall not prohibit the Director of the Department of Health Professions, following consultation with the relevant health regulatory board president or his designee, from disclosing information about a suspected violation of state or federal law or regulation to other agencies within the Health and Human Resources Secretariat or to federal law-enforcement agencies having jurisdiction over the suspected violation or requesting an inspection or investigation of a licensee by such state or federal agency when the Director has reason to believe that a possible violation of federal or state law has occurred. Such disclosure shall not exceed the minimum information necessary to permit the state or federal agency having jurisdiction over the suspected violation of state or federal law to conduct an inspection or investigation. Disclosures by the Director pursuant to this subsection shall not be limited to requests for inspections or investigations of licensees. Nothing in this subsection shall require the Director to make any disclosure. Nothing in this section shall permit any agency to which the Director makes a disclosure pursuant to this section to re-disclose any information, reports, records, or materials received from the Department.

G. Whenever a complaint or report has been filed about a person licensed, certified, or registered by a health regulatory board, the source and the subject of a complaint or report shall be provided

information about the investigative and disciplinary procedures at the Department of Health Professions. Prior to interviewing a licensee who is the subject of a complaint or report, or at the time that the licensee is first notified in writing of the complaint or report, whichever shall occur first, the licensee shall be provided with a copy of the complaint or report and any records or supporting documentation, unless such provision would materially obstruct a criminal or regulatory investigation. If the relevant board concludes that a disciplinary proceeding will not be instituted, the board may send an advisory letter to the person who was the subject of the complaint or report. The relevant board may also inform the source of the complaint or report (i) that an investigation has been conducted, (ii) that the matter was concluded without a disciplinary proceeding, (iii) of the process the board followed in making its determination, and (iv), if appropriate, that an advisory letter from the board has been communicated to the person who was the subject of the complaint or report. In providing such information, the board shall inform the source of the complaint or report that he is subject to the requirements of this section relating to confidentiality and discovery.

H. Orders and notices of the health regulatory boards relating to disciplinary actions, other than confidential exhibits described in subsection K, shall be disclosed. Information on the date and location of any disciplinary proceeding, allegations against the respondent, and the list of statutes and regulations the respondent is alleged to have violated shall be provided to the source of the complaint or report by the relevant board prior to the proceeding. The source shall be notified of the disposition of a disciplinary case.

I. This section shall not prohibit investigative staff authorized under § 54.1-2506 from interviewing fact witnesses, disclosing to fact witnesses the identity of the subject of the complaint or report, or reviewing with fact witnesses any portion of records or other supporting documentation necessary to refresh the fact witnesses' recollection.

J. Any person found guilty of the unlawful disclosure of confidential information possessed by a health regulatory board shall be guilty of a Class 1 misdemeanor.

K. In disciplinary actions in which a practitioner is or may be unable to practice with reasonable skill and safety to patients and the public because of a mental or physical disability, a health regulatory board shall consider whether to disclose and may decide not to disclose in its notice or order the practitioner's health records, as defined in § 32.1-127.1:03, or his health services, as defined in § 32.1-127.1:03. Such information may be considered by the relevant board in a closed hearing in accordance with subdivision A 16 of § 2.2-3711 and included in a confidential exhibit to a notice or order. The public notice or order shall identify, if known, the practitioner's mental or physical disability that is the basis for its determination. In the event that the relevant board, in its discretion, determines that this subsection should apply, information contained in the

confidential exhibit shall remain part of the confidential record before the relevant board and is subject to court review under the Administrative Process Act (§ 2.2-4000 et seq.) and to release in accordance with this section.